

**MINUTES OF A MEETING OF THE EMERGENCY COMMITTEE OF FULL COUNCIL**  
**held on 23 June 2025 at 6.00pm at the Old Wool Market**

<b>Present</b>	Cllr R Thomas	Chairman / Mayor
	Cllr R Thomas-Turner	Vice Chairman / Deputy Mayor
	Cllr J Hackett	
	Cllr B Simister	
	Cllr D Thomas-Turner	
	Vanessa Lewis Camacho	Town Clerk

**2766 Declarations of Interest from Members**

<i><b>Agenda Item</b></i>	<i><b>Member</b></i>	<i><b>Interest</b></i>	<i><b>Nature of interest</b></i>
None			

**2767 Approval of Confidential payments omitted from April- June 2025 expenditure approvals**

It had come to the Clerk's attention that the Scribe Reporting has not included the usual confidential line which comprises the monthly salaries figure in the expenditure reports for this financial year (April, May and June). A box which was 'checked' to automatically include this information line in Scribe became 'unchecked' when the new financial year was rolled over (April 2025). In speaking spoken to Scribe to understand what has happened the relevant box has again been "checked" so the salaries figure will now be automatically picked up in the future reports. It is disappointing that this action/control was not known, and was therefore missed, but the Clerk assured members of Council that steps will be taken to ensure that it is not repeated.

Consequently, the salaries figure which have not been included within Council approvals are below:

April	£8,244.23
May	£8,243.63
June	£8,242.83

The PAYE and pensions payments which are picked up on the expenditure list (ie not in the confidential line) together with other expenditure approval amounts (excluding salaries) for the same three months, currently approved by Council are:

April	£38,393.21
May	£33,488.77
June	£30,323.63

Therefore, to correct the approved expenditure for the months of April, May and June, the correct totals should herewith be noted in the Council's records as:

April	£46,637.44
May	£41,732.40
June	£38,566.46

**Resolved**

**To correct and approve the total expenditure for payment totals for the months of April, May and June approved by Council. Proposed by Cllr R Thomas-Turner. Seconded by Cllr J Hackett. All in favour.**

With no further business to consider, the meeting ended at 6.15pm.

<b>Chairman of Council / Mayor</b>	.....	<b>Signed</b>
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<b>Proper Officer / Town Clerk</b>	.....	<b>Signed</b>
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<b>Date</b>	.....
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