



13 June 2025

Dear Member

You are summoned to attend a **Council Meeting** to be held at the Old Wool Market and remotely on **Thursday 19 June 2025 at 6pm** for the transaction of the business set out in the agenda. Any Member or member of the public may request an invitation to attend the meeting remotely. To raise queries, Councillors must give 48 hours' notice before the meeting, in writing, of any questions on finance or the accuracy of the minutes

Yours faithfully

Vanessa Lewis Camacho
Town Clerk and Financial Officer

Agenda

1. Apologies for absence
2. Declarations of interest
To receive any declarations as they arise. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. Questions from members of the public (48-hours written notice required)
4. Eisteddfod y Garreg Las – attendance by Tegryn Jones, Vice-Chair (Strategy)
5. Minutes of the previous meetings. Confirm and sign the minutes of the:
 - 1) Annual Meeting of Full Council held on 15 May 2025
6. Mayor's correspondence and updates including:
 - 6.1 Letter to Mayor and Town Councillors - Youth Learning Exchange Programme - Oberkirch Group
 - 6.2 Letter from Mr Brian Hearne, Recipient of the Town Council's Award of Merit
 - 6.3 Note Extraordinary Meeting to be held on Thursday 26 June 2025 to consider statutory business deferred from Annual Meeting including consideration of report from Internal Auditor, approval of Annual Return, incorporating financial and governance statements, and supporting schedules (see PPF Committee recommendations)
7. Consider planning applications
8. Committees
(Updates will be given at the next meeting of each committee)
 - a) Consider Chair appointments of Management, Estates and Strategy (MES) Committee and Personnel, Policy and Finance (PPF) Committee for civic year 2025-26

- b) Confirm the minutes and accept the recommendations of the MES Committee meeting held on 5 June 2025
 - c) Confirm the minutes and accept the recommendations of the PPF Committee meeting held on 12 June 2025
 - d) Consider and accept recommendations of the Civic & Other Events Sub-Committee (MES) scheduled to be held prior to Full Council, including Carnival update
9. Finance matters:
- a) Approval of budget comparison and Income & Expenditure to 31 May 2025
 - b) Approval of expenditure for payment, including payments made during May
 - c) Approval of contribution payments to Haverfordwest Racecourse (Public Park) Trust from HTC and, as Sole Trustee, on behalf of the Bridge Meadow Haverfordwest Trust for storage shed extension agreed in 2024-25.
 - d) Consider SPF Funding Allocation for Community Event
10. Consider appointments to, and updates received from Members, in relation to Council representation on Outside bodies
11. Town Voice, to consider, raise or respond to any matters on behalf of the town:
- a) Haverfordwest town centre car parking pilot proposal (Cllr S Thorley)
 - b) Report on progress with Anti-Racism Action Plan (ARAP) (Cllr R Thomas-Turner)
12. Consider Clerk's report, including updates and correspondence since last meeting

NOTE Items 13 and 14 may contain confidential information:

If the Council resolves pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to consider the item private, the public will be excluded from the meeting during their consideration of them

13. Picton Centre occupancy
14. Staffing Matters – update following Staffing Sub-Committee (PPF) scheduled to be held on 16 June 2025