

MINUTES OF A MEETING OF THE EMERGENCY COMMITTEE OF FULL COUNCIL
held on 30 April 2025 at 1.00pm
at the Old Wool Market and via video conference

Present	Cllr M Lewis Cllr R Thomas Cllr H Lewis Cllr B Simister Vanessa Lewis Camacho	Chairman / Mayor Vice Chairman / Deputy Mayor Town Clerk
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Apologies None

Declarations of Interest from Members

<i>Agenda Item</i>	<i>Member</i>	<i>Interest</i>	<i>Nature of interest</i>
None			

2720 Approval of Events payments

Further to the Extraordinary meeting of Full Council held on 8 April 2025 which approved the partnering arrangements and expenditure for VE80 Anniversary (including Open Air Cinema), BOTB, Carnival, and Family Fun Day in 2025, payments were required to be made to Pure West Radio to cover VE80 Anniversary (in full) £3,000 and event deposits for the Carnival (£7,500), Beating of the Bounds (£1,500) and Family Fun Day (£1,500), with the balance payments for the latter three events (of same amounts) falling due 28 days before the event. Invoices had been issued by PWR for each event. A simple payment agreement between PWR and HTC setting this out was produced by the Clerk for signature and return to PWR.

Resolved

To approve the total payment of £13,500 to be transferred to Pure West Radio in payment of their invoices and signature by the Clerk on the Payment Agreement between PWR and HTC. Proposed by Cllr R Thomas. Seconded by Cllr H Lewis. All voted in favour.

2721 Approval of Recommended Supplier and Expenditure for CCTV for Lower Racecourse Car Park

Further to the Full Council Meeting on 17 April 2025 at which the decision was made to install speed bumps and CCTV at a cost in the region of £5,200 + VAT was approved, pending going back to ask some further questions of two of the three CCTV suppliers who provided quotations, the Clerk set out details of the quotes from all three suppliers:

Supplier A	£3,859
Supplier B	£2,500
Supplier C	£2,341

Site visits had been undertaken with the Facilities Manager and each contractor. On this occasion the FM and the Clerk felt that Supplier A should be the contractor appointed to complete the work in terms of quality and location of the camera. The Clerk noted that she had been informed by Supplier that the ANPR camera was out of stock until June but that preparatory works by the Groundsmen to installation including the installation of speed bumps and other CCTV cameras could be completed meanwhile. The re-opening of the gates was discussed, and it was agreed to re-open them once the speed bumps are put down and for the situation to be reviewed in terms of the occurrence of anti-social behaviour while the work is completed. The Clerk would keep the local residents updated on progress.

Resolved

To approve £3,859 quotation from Supplier A to install the CCTV at the Lower Racecourse car park and to re-open the gates once the speed bumps are installed by the Groundsmen. Proposed by Cllr R Thomas. Seconded by Cllr B Simister. All voted in favour.

2722 Update on VE80 Anniversary Events Expenditure

The Clerk noted the expenditure for the Town Council’s two events which totalled £3,623, including the amount paid to PWR above, which was within budget (£4,000). Requests for support for cakes and refreshments for the afternoon tea and raffle prizes had gone out and so it was hoped that any further expenditure would be minimal.

With no further business to consider, the meeting ended at 1.25pm.

Chairman of Council / Mayor	Signed
Proper Officer / Town Clerk	Signed
Date	