



17 January 2025

Dear Member

You are summoned to attend a **Council Meeting** to be held at the Old Wool Market and remotely on **Thursday 23 January 2025 at 6pm** for the transaction of the business set out in the agenda. Any Member or member of the public may request an invitation to attend the meeting remotely. To raise queries, Councillors must give 48 hours' notice before the meeting, in writing, of any questions on finance or the accuracy of the minutes

Yours faithfully

Vanessa Lewis Camacho
Town Clerk and Financial Officer

Agenda

1. Apologies for absence
2. Declarations of interest
To receive any declarations as they arise. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. Questions from members of the public (48-hours written notice required)
4. Preview of design of new website (Town Clerk, with attendance by Webadept)
5. Minutes of the previous meetings of Full Council. Confirm and sign the minutes of:
 - a) Full Council Meeting held on 19 December 2024
 - b) Extraordinary Meeting of Full Council held on 16 January 2025
(updates received on the above minutes are for information only)
6. Mayor's correspondence and updates
7. Consider planning applications
8. Committees
(Updates will be given at the next meeting of each committee)
 - a) Confirm the minutes and accept the recommendations of the Management, Estates and Strategy (MES) Committee meeting held on 7 January 2025
 - b) Confirm the minutes and accept the recommendations of the Personnel, Policy and Finance (PPF) Committee meeting held on 9 January 2025

9. Finance matters:
 - a) Approval of Budget Comparison and Income & Expenditure to 31 December 2024
 - b) Approval of expenditure for payment
10. Outside bodies:
 - a) Appointments
 - b) Updates
11. Town Voice, to consider, raise or respond to any matters on behalf of the town:
 - a) Verbal Update on Feed the Community Event held on 16 January 2025 (Cllrs. D and R Thomas-Turner)
12. Clerk's Report (verbal update)
13. Items for next agenda

NOTE Item 15 may contain confidential information:

If the Council resolves pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to consider the item private, the public will be excluded from the meeting during their consideration of them

14. Staffing Matters