



28 November 2024

Dear Member

You are summoned to attend a hybrid meeting of the **Management, Estates and Strategy (MES) Committee** to be held at the Old Wool Market on Tuesday 3 December 2024 at 6.00pm for the transaction of the business set out in the agenda.

Members will be sent a link should they wish to attend remotely. Members of the public may request to attend the meeting via email at which time a link to join the meeting remotely, should they wish, will be sent to them.

Yours faithfully

Vanessa Lewis Camacho  
Town Clerk and Financial Officer

### Agenda

1. Apologies for absence
2. Declarations of interest:  
To receive any declarations as they arise. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. Appointment of Committee Vice-Chairman (deferred at Full Council meeting on 17 October 2024)
4. Update on the minutes of the meeting held on:
  - 4.1) 8 October 2024 and recommendations approved by Full Council on 17 October 2024
  - 4.2) 5 November 2024
5. Consider actions and updates, as set out in the Clerk's report, on matters relating to:
  - 5.1) Cemeteries
  - 5.2) The Community Garden
  - 5.3) Priors Saltings –works to replace Board Walk
  - 5.4) The Sports Pavilion - works to replace water heating system
  - 5.5) The Picton Centre
  - 5.6) Old Wool Market, following Extraordinary meeting held on 29 October 2024
  - 5.7) Civic and Other Events held – Remembrance Service & Christmas Lights Switch on
  - 5.8) Website and Communications
6. Consider draft 2025-26 Action Plan and Budget
7. Consider 'outline proposal' for a grant-funded Community Link Officer in 2025-26
8. Suggestions for items for next agenda
9. Date of next meeting – Tuesday 7 January 2025