



2 November 2024

Dear Member

You are summoned to attend a hybrid meeting of the **Personnel, Policy and Finance Committee** to be held at the Old Wool Market on **Thursday 7 November 2024 at 6.00pm** for the transaction of the business set out in the agenda.

Members will be sent a link if they wish to attend remotely. Members of the public may request attendance at the meeting via email at which time a link to join the meeting remotely, should they wish, will be sent to them.

Yours faithfully

Vanessa Lewis Camacho  
Town Clerk and Financial Officer

### Agenda

1. Apologies for absence
2. Declarations of Interest  
  
To receive any declarations as they arise. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. Matters arising from minutes of the meeting held on 10 October 2024 and recommendations approved by Full Council on 17 October 2024
4. Consider approach to Council input into responses to Consultations prior to December deadlines:
  - 1) National Consultation on implementing the Infrastructure (Wales) Act 2024 [Implementing the Infrastructure \(Wales\) Act 2024 | GOV.WALES](#); and
  - 2) PCC Local Development Plan 2 [Overview and Timetable - Pembrokeshire County Council](#)

(Members are asked to review links to both consultations prior to the meeting)
5. Finance matters:
  - 1) Review of Income and Expenditure and Budget Comparison to 31 October 2024
  - 2) Consider initial view of the Chancellor's October budget
  - 3) Consider photocopier lease tender arrangements for approval at Full Council meeting
  - 4) Consider robe proposal for 2025-26 Civic Year
  - 5) Consider draft 2025-26 PPF Action Plan and Budget
6. Consider applications for financial assistance:
  - 1) Tier 1 Grant Application from Haverfordwest Allotments & Cottage Gardens Association
7. Review of policies and procedures relating to:
  - 1) Councillor Meetings and Member Attendance
  - 2) Volunteering
8. Staffing Matters
9. Item(s) for next agenda