



15 November 2024

Dear Member

You are summoned to attend a **Council Meeting** to be held at the Old Wool Market and remotely on **Thursday 21 November 2024 at 6pm** for the transaction of the business set out in the agenda. Any Member or member of the public may request an invitation to attend the meeting remotely. To raise queries, Councillors must give 48 hours' notice before the meeting, in writing, of any questions on finance or the accuracy of the minutes

Yours faithfully

Vanessa Lewis Camacho
Town Clerk and Financial Officer

Agenda

1. Apologies for absence
2. Declarations of interest
To receive any declarations as they arise. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. Questions from members of the public (48-hours written notice required)
4. Co-option of Town Councillor:
 - 1) To receive and consider the written application for the office of Town Councillor and co-option of the candidate to fill the vacancy for the Garth Ward of Haverfordwest

Please note the candidate will have five minutes to introduce themselves to members, give information on their background and experience, and explain why they wish to become a member of the Town Council. Following this, members will have the opportunity to ask the candidate questions before proceeding to vote. If the members wish to discuss the merits of the candidate and personal attributes, which could be prejudicial, Council could resolve to exclude members of the public pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. If the candidate is unable to attend the meeting, the application can still be considered and voting will be based on the application only.
 - 2) Upon receipt of a majority of votes cast (50% plus 1 of votes available at the meeting) in favour of appointment:
 - 2.1) Invite the successful candidate to sign the Declaration of Acceptance of Office and agree to abide by the Code of Conduct.
 - 2.2) To agree Committee membership of the newly appointed Councillor for the period 15 November to May 2025.

5. Minutes of the previous meetings of Full Council. Confirm and sign the minutes of the:
 - 1) Council Meeting held on 17 October 2024
 - 2) Extraordinary Meeting of Council held on 29 October 2024

(updates received on the above minutes are for information only)
6. Mayor's correspondence and updates (Mayor may send apologies)
7. Consider planning applications
8. Committees
(Updates will be given at the next meeting of each committee)
 - a) Confirm the minutes and accept the recommendations of the Management, Estates and Strategy (MES) Committee meeting held on 5 November 2024 (Meeting inquorate)
 - b) Confirm the minutes and accept the recommendations of the Personnel, Policy and Finance (PPF) Committee meeting held on 7 November 2024
9. Approval of photocopier lease / supplier arrangements
10. Outside bodies:
 - a) Appointments
 - b) Updates
11. a) Approval of Budget Comparison and Income & Expenditure to 31 October 2024
b) Consider/approve Final Sheriff's AGM cost schedule
c) Approval of expenditure for payment
12. Town Voice, to consider, raise or respond to any matters on behalf of the town:
 - a) Verbal Update on Feed the Community Event held on 14 November 2024 (Cllrs. D and R Thomas-Turner)
13. Clerk's Report (verbal)
14. Items for next agenda

NOTE Items 15 and 16 may contain confidential information:

If the Council resolves pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to consider the item private, the public will be excluded from the meeting during their consideration of them

15. Consider update on Picton Centre Lease
16. Staffing Matters