



5 October 2024

Dear Member

You are summoned to attend a hybrid meeting of the **Personnel, Policy and Finance Committee** to be held at the Old Wool Market on **Thursday 10 October 2024 at 6.00pm** for the transaction of the business set out in the agenda.

Members will be sent a link if they wish to attend remotely. Members of the public may request attendance at the meeting via email at which time a link to join the meeting remotely, should they wish, will be sent to them.

Yours faithfully

Vanessa Lewis Camacho
Town Clerk and Financial Officer

Agenda

1. Apologies for absence
2. Declarations of Interest

To receive any declarations as they arise. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. To note that the meeting replaces the PPF Committee meeting scheduled to be held on 3 October 2024
4. Matters arising from minutes of the meeting held on 5 September 2024 and update on matters incorporated in the draft minutes of Full Council meeting held on 19 September 2024.
 - 1) Review of Sheriff's Association 2024 AGM held 27-29 September 2024 and report on final expenditure versus budget.
 - 2) To note the addition of Cllr R Thomas as an authorised signatory on the Council's bank accounts (actioned).
 - 3) 3 Year Service Level Agreements – Upper and Lower Racecourses – to note Year 2 payments made following Full Council approval on 19 September 2024 (actioned)
 - 4) Review of Policies – inclusion of new standing item on PPF agenda – See Agenda Item 7
5. Review of Income and Expenditure and Budget Comparison to 30 September 2024 (noting that due to 5-week month impact on meeting timings the I&E and Budget Comparison to 31 August 2024 was presented to and approved by Full Council at its meeting on 19 September 2024).
6. Consider grant applications for financial assistance:
 - 1) Grant Application from Lifepoint Church – Christmas Events 2024 Project
 - 2) Grant Application previously awarded - Letter from Grwp Resilience – postponement of Food Festival
7. Review of policies relating to:
 - 1) Civic Regalia and Robing
 - 2) Lone Working
8. Staffing Matters
9. Item(s) for next agenda