

**MINUTES OF AN EXTRAORDINARY MEETING OF FULL COUNCIL**  
**held on 13 February 2024 at 6pm in the Old Wool Market and via video conference**

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**Present**                      Cllr J Owens                      Chairman / Mayor  
    Cllr M Lewis                      Vice Chairman / Deputy Mayor  
    Cllr J Brady  
    Cllr J Hackett  
    Cllr H Lewis  
    Cllr P Lewis  
    Cllr T Moses  
    Cllr S Pearce  
    Cllr B Simister  
    Cllr R Thomas  
    Cllr R Thomas-Turner

**In attendance**              V Lewis Camacho              Town Clerk

**Observers**                      None

**2492 Apologies**

Apologies for absence were noted from Cllr(s) C Black, A Brooker, and K Jones.

**2493 Declarations of Interest from Members**

<i>Agenda Item</i>	<i>Member</i>	<i>Interest</i>	<i>Nature of interest</i>
No declarations made			

**2494 Questions from Members of the Public**

None.

**2495 Budget and Precept for the 2024-25 Financial Year**

The Clerk had prepared a detailed briefing paper setting out the recommendations for the Budget and Precept for 2024-25 which had been reviewed at a meeting of a working group comprising the Mayor, the Chair of the Personnel, Policy and Finance Committee, Cllrs P Lewis and R Thomas and the Clerk, prior to circulation to all Council members for their consideration.

Council recognised that the setting of the Budget for the next year had been a more difficult exercise due to a number of factors primarily as a result of a sudden change in Administration at the end of October 2023. Delays had occurred with the completion of projects and with obtaining access by the new Administration to Council's online banking the use of the Edge Accounting system. This had highlighted the need for improvements to internal controls, governance, financial and risk management processes which are being implemented to mitigate against an occurrence of this nature again, which is reflected in the budget.

The Draft 2024-25 Budget and Precept was considered.

	£
BUDGET	510,318.00
MINUS INCOME	35,300.00
MONEY REQUIRED	475,018.00
AQUIRED FROM:	
PRECEPT (78.75)	401,751.00
RESERVES	73,267.00

Notes:

1. The proposed budget allowed Council to request a standstill budget.

2. Pembrokeshire County Council had set the tax base for the area at Band 'D' equivalent of 5,101.60.
3. Reserves are made up of the General Fund and Earmarked Reserves. The general reserve is not ringfenced for any specific expenditure; its purpose is to support the impact of unexpected /emergency expenditure. Earmarked reserves are ringfenced for specific expenditure that the council believe it may incur in the future.

Following discussion Cllr P Lewis proposed that the Budget be accepted and the Precept confirmed as £401,751 for the 2024-25 financial year. This was seconded by Cllr J Hacket. All Councillors then voted on the motion which was carried unanimously. The Clerk was asked to submit the precept request.

**Resolved:** **The Budget was accepted and the Precept confirmed as £401,751 for the 2024-25 financial year.**

With no further business to consider, the meeting ended at 6.10 pm.

**Chairman of Council / Mayor** ..... **Signed**

**Proper Officer / Town Clerk** ..... **Signed**

**Date** .....