



28 August 2024

Dear Member

You are summoned to attend a hybrid meeting of the **Management, Estates and Strategy (MES) Committee** to be held at the Old Wool Market on Tuesday 3 September 2024 at 6.00pm for the transaction of the business set out in the agenda.

Members will be sent a link should they wish to attend remotely. Members of the public may request attendance at the meeting via email at which time a link to join the meeting remotely, should they wish, will be sent to them.

Yours faithfully

Vanessa Lewis Camacho  
Town Clerk and Financial Officer

### Agenda

1. Apologies for absence
2. Declarations of interest:  
  
To receive any declarations as they arise. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. Update on the minutes of the meeting held on 4 June 2024 and matters incorporated in the draft minutes of the Full Council Meeting held on 18 July 2024 (in lieu of July MES Committee meeting).
4. Consider actions and updates on matters relating to:
  - 4.1) Cemeteries – maintenance and repairs completed since last meeting
  - 4.2) The Community Garden
  - 4.3) Priors Saltings – replacement Boardwalk/costings proposal
  - 4.4) The Sports Pavilion – progress with alternative heating system options and results of Pesticide Inspection Visit on 1 August 2024
  - 4.5) The Picton Centre Lease – review of independent rental/freehold valuation
  - 4.6) Old Wool Market – forward planning, subject to separate strategic review of Council offices
  - 4.7) Town Improvements, including Portfield Fair support and Christmas lights contract
  - 4.8) Civic and Other Events – Remembrance Day and Christmas Carol Service preparation (NACTSEW 2024 AGM/Conference to form part of PPF Committee agenda).
  - 4.9) Website – progress with design of new site
5. Items for next agenda
6. Date of next meeting – Tuesday 1 October 2024.