

MINUTES OF AN EXTRAORDINARY MEETING OF FULL COUNCIL
held on 27 June 2024 at 6pm in the Old Wool Market and via video conference

Present Cllr M Lewis Chairman / Mayor
 Cllr R Thomas Vice Chairman / Deputy Mayor
 Cllr J Brady
 Cllr J Hackett
 Cllr H Lewis
 Cllr P Lewis
 Cllr J Owens
 Cllr S Pearce
 Cllr B Simister
 Cllr D Thomas-Turner
 Cllr R Thomas-Turner

In attendance V Lewis Camacho Town Clerk

Observer Member of the public

2572 Apologies

Cllrs C Black, A Brooker and T Moses.

2573 Declarations of Interest from Members

| <i>Agenda Item</i> | <i>Member</i> | <i>Interest</i> | <i>Nature of interest</i> |
|---------------------------|----------------------|------------------------|--|
| 3 d) – Minute ref 2577 | Cllr P Lewis | Personal | Chair of Haverfordwest Race Course (Public Park) Trust |
| | Cllr R Thomas | Personal | Trustee of Haverfordwest Race Course (Public Park) Trust |
| 3 e) – Minute ref 2578 | Cllr S Pearce | Personal | Employed by VC Gallery |

2574 Proposed new standing orders

Council had received a clean and mark-up version of the proposed new standing orders drawn up in line with model standing orders issued by One Voice Wales. The established Working Group had submitted these to the Clerk for review, who had added her comments. The meeting went through the Standing Orders page by page, and subject to some final edits to correct typos and address final formatting issues in the final version, and reinstating the quorum clauses for Full Council and Standing Committee meetings to mirror the existing Standing Orders, the revised Standing Orders were approved by a majority of Members present. Cllr P Lewis wished for his vote against the decision not to amend the quorum requirements to be recorded.

Resolved: **That the Standing Orders, as presented to the meeting are adopted with immediate effect, subject to minor typographical and final formatting edits recorded by the Clerk and the reinstatement of the quorum requirements for Full Council and Standing Committee meetings in accordance with the existing Standing Orders.**

2575 Approval of Annual Report

The Clerk had provided a further draft of the Annual Report for the civic year (May 2023 to April 2024) for review by Council. Cllr P Lewis proposed it was approved, which was seconded by Cllr R Thomas-Turner. All voted in favour.

Resolved: **To approve the Annual Report for the civic year (May 2023 to April 2024).**

2576 Hybrid Meeting Equipment Proposal

Members of Council who had attended a demonstration of the hybrid equipment installed at Haverhub since the Full Council meeting held on 20 June gave their support to the proposal to purchase the same equipment (conference system and 65" TV monitor, as set out in the Clerk's report, together with a mobile TV Stand, and new laptop with additional memory storage), noting that this equipment was necessary to improve the experience for members of the public or of Council who attended Council meetings remotely to a more acceptable standard than the current facilities which had been in place since Covid. Such equipment to be sourced online using the links shared with Council, where appropriate, and locally to obtain the best price. Cllr P Lewis proposed that the purchase of the hybrid meeting equipment was approved, which was seconded by Cllr R Thomas-Turner. All voted in favour.

Resolved: Clerk to purchase hybrid meeting equipment as soon as possible for installation ahead of the July Full Council Meeting.

2577 Financial Assistant for HRPPT Storage Shed Extension

Council considered the correspondence from the Secretary of the Haverfordwest Racecourse (Public Park) Trust (HRPPT) which provided an update on their progress with their fund raising for the storage shed extension and a request for financial assistance from the Town Council. After due consideration, it was proposed by Cllr D Thomas-Turner and seconded by Cllr J Hackett, that the HRPPT be informed that Council would be prepared to match any funding raising gap, £ for £ up to the value of £7,500. All voted in favour.

Resolved: That the Clerk inform HRPPT of Council's decision that it would be prepared to match any fund-raising gap, £ for £ up to a maximum value of £7,500, for the storage shed extension.

2578 Financial Assistance for VC Gallery

Council had received a detailed account of the items which the VC Gallery were seeking support for in order to continue their valuable work for the community, following the incident which had occurred at their registered address. Noted that Council had made a £1,000 goodwill payment to the VC Gallery as approved at the Full Council meeting on 20 June. Council agreed that financial assistance could only be provided specifically to support the VC Gallery to enable it to continue to run its counselling programmes, and not to cover the direct costs it faced as a result of the damage caused by the incident. Payment to cover Breakfast Club (3 months at £900), Outreach and project fuel and costings (extra events due to closure) £870, and the Pop-up rental at Riverside (4 months) £1,600 was agreed, totalling £3,370. Cllr P Lewis proposed that the payment is approved which was seconded by Cllr J Owens. All voted in favour.

Resolved: Financial Assistance payment of £3,370 be made to the VC Gallery.

2579 Council's Response to PCC Highways to Cabinet Secretary of North Wales and Transport regarding 20 mph speed limit listening programme

Council discussed and agreed its response to PCC, as local authority, relating to increasing the speed limit from the current 20 mph to 30 mph on the section of the Haven Road to Portfield Gate, which previously had been 40 mph, and in relation to seeking a reduction in the speed limit between the Witybush Retail Park and the Hospital, which was currently still 40 mph.

Resolved: Clerk to prepare and submit Council's response to PCC in the format requested under Welsh Government Listening Programme.

2580 Staffing Matters

All voted in favour of exercising the PUBLIC BODIES ADMISSION TO MEETINGS) ACT 1960.

Resolved

That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted the Press and Public be excluded from the meeting

Member of the public left at 7.25 pm.

Resolved

1) The office would be open on reduced hours (in the morning only) while the Clerk is on annual leave.

2) Shortlisting of Groundsman/Caretaker candidates for interview to take place during the week commencing 8 July (Application deadline closes on 5 July).

3) Deputy Town Clerk start date agreed as 8 July.

The meeting closed at 7.30 pm

Chairman of Council / Mayor

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Signed

Proper Officer / Town Clerk

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Signed

Date

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