MINUTES OF A MEETING OF THE EMERGENCY COMMITTEE OF FULL COUNCIL
held on 6 June 2024 at 7.20 pm (immediately after PPF Committee)
at the Old Wool Market and via video conference

Present	Cllr M Lewis	Chairman / Mayor
	Cllr R Thomas	Vice Chairman / Deputy Mayor
	Cllr H Lewis	
	Cllr J Owens	
	Cllr B Simister	
	Vanessa Lewis Camacho	Town Clerk
Apologies	None received.	

Declarations of Interest from Members

Agenda Item	*Member*	*Interest*	*Nature of interest*
None			

2553 Exercise of Public Bodies Admission to Meetings Act 1960

All voted in favour of exercised the Public Bodies Admission to Meetings Act 1960

Resolved **That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted the Press and Public be excluded from the meeting.**

2554 Deputy Clerk and Groundsman roles and vacancies

Resolved

To approve the recommendation by the Staffing Committee Interview Panel for the preferred candidate to be offered employment as Deputy Town Clerk, subject to usual checks and references.

To approve the final arrangements relating to the Groundsman / Caretaker who had ceased to be employed by the Council with effect from 30 May 2024.

To approve the change in role and terms of contract of existing Groundsman to Facilities Manager with effect from 1 July 2024.

To approve the vacancy for a full time Groundsman / Caretaker and for this post to be advertised as soon as possible.

Clerk to proceed with the above arrangements and for Cllrs H Lewis and B Simister to support with review of new staff contracts.

With no further business to consider, the meeting ended at 7.33pm.

Chairman of Council / Mayor ……. **Signed**

Proper Officer / Town Clerk ……. **Signed**

Date …….