



14 June 2024

Dear Member

You are summoned to attend a **Council Meeting** to be held at the Old Wool Market and remotely on **Thursday 20 June 2024 at 6pm** for the transaction of the business set out in the agenda. Any Member or member of the public may request an invitation to attend the meeting remotely. To raise queries, Councillors must give 48 hours' notice before the meeting, in writing, of any questions on finance or the accuracy of the minutes

Yours faithfully

Vanessa Lewis Camacho
Town Clerk and Financial Officer

Agenda

1. Apologies for absence
2. Declarations of interest
To receive any declarations as they arise. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. Questions from members of the public (48-hours written notice required)
4. Minutes of the previous meetings of Full Council:
 - a) Confirm and sign the minutes of the Council meeting held on 18 April 2024
 - b) For information only – to receive any update on the minutes of the Council meeting held on 18 April 2024
 - c) Confirm and sign the minutes of the Annual Meeting held on 24 May 2024
 - d) For information only – to receive any update on the minutes of the Annual meeting held on 24 May 2024
 - e) Confirm and sign the minutes of the Emergency Committee meeting held on 6 June 2024
 - f) For information only – to receive any update on the minutes of the Emergency Committee held on 6 June 2024 (to progress staffing matters)
5. Mayor's correspondence and updates
6. Consider planning applications

7. Committees

(Updates will be given at the next meeting of each committee)

- a) Confirm the minutes and accept the recommendations of the Management, Estates and Strategy (MES) Committee meeting held on 4 June 2024
- b) Confirm the minutes and accept the recommendations of the Personnel, Policy and Finance (PPF) Committee meeting held on 6 June 2024

8. Consider matters relating to:

- a) Town Improvements (Cllr R Thomas)
- b) Hybrid Meeting Equipment Upgrade (Cllr R Thomas, including Clerk proposal)
- c) Councillor vacancies

9. Consider any updates to the Terms of Reference to Committees, Sub-Committees and Task and Finish Groups, including:

- a) Appointment of Chairs/Vice Chairs of MES and PPF for ensuing year
- b) Membership of former Mayor (now Sheriff) on MES or PPF Committees & National Sheriff's Association 2024 AGM T&FG
- c) Update from Old Wool Market Development (T&FG)
- d) Beating of the Bounds/River Festival arrangements

10. Outside bodies:

- a) Appointments
- b) Updates

11. Annual Return and Annual Report for the financial year ended 31 March 2024:

- a) Receive and approve Annual Return Statement of Accounts
- b) Receive and accept the Internal Auditor's Report
- c) Receive and confirm completion of Annual Governance Statement
- d) Receive and confirm Town Council Annual Report

12. Accounts for payment

13. Consider request for Financial Assistance:

- a) VC Gallery following recent flood damage
- b) Portfield Recreation Committee – New Seats for Lower Racecourse
- c) Grwp Resilience – Edu-plate Event (30 September to 5 October 2024)

14. Consider correspondence:

- a) Welsh Government – Listening Programme on 20 mph/local authority engagement
- b) Showmen's Gild – Support for the Relocation of Portfield fair Support

15. Items for next agenda

NOTE Item 16 may contain confidential information:

If the Council resolves pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to consider the item private, the public will be excluded from the meeting during their consideration of them

16. Consider Staffing Matters