

**Minutes of the hybrid meeting of the Personnel, Policy and Finance (PPF) Committee
held on Thursday 7 March 2024 at 6pm in the Old Wool Market**

Present	Cllr H Lewis Cllr J Brady Cllr A Brooker Cllr John Hackett Cllr M Lewis Cllr J Owens Cllr R Thomas Vanessa Lewis Camacho	PPF Committee Chairman Chairman of Council / Mayor - Ex-officio Town Clerk
Apologies	Cllr K Jones	
Observer	Cllr P Lewis Cllr B Simister Cllr R Thomas -Turner	

Cllr Helen Lewis welcomed everyone to the meeting.

Declarations of interest from Members

<i>Agenda Item</i>	<i>Member</i>	<i>Interest</i>	<i>Nature of interest</i>
No declarations			

Matters arising from the minutes of the last meeting held on 8 February 2024

2024 National Sheriffs' Association AGM (27-29 September 2024) – the Task & Finish Group (T&FG) met on 28 February and were making steady progress with the booking arrangements to host this important historic weekend for the Association in the town. This would include a evening meal/reception on the Friday at a Haverfordwest venue, the AGM on the morning of Saturday followed by a choice of tours of St David's or Pembroke Castle with a formal dinner in the evening, and church service at St Mary's Church, Haverfordwest on the Sunday morning before delegates depart. An update on expenditure against the allocated budget would be brought to the Committee and Full Council at the time once number of attendees is known.

Haverfordwest Civic Society Blue Plaques – the Clerk had not yet had the opportunity to pick up the discussion with the Civic Society to bring a financial assistance proposal to replace a number of the plaques in the town back to the Committee which supported the Committee's desire to spread this over an agreed period of time.

Accounts to 31 January 2024

The Committee considered the Income and Expenditure Statement to 31 January 2024. Cllr R Thomas queried expenditure balances under budget headings 135 Picton Centre, relating to unplanned expenditure incurred due to the uncompleted lease situation with PCC which will be reimbursed; 175 Rechargeable items, relating to maintenance charges and Accountancy Services in respect of the Bridge Meadow Trust; and 180 Contingencies, under which legal fees and bank charges sit.

Recommendation	To accept the Accounts to 31 January 2024
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Application for Financial Assistance

The Committee considered a grant application from Haverfordwest RFC Under 8's Team requesting £500 for the purchase of equipment and kit. Cllr M Lewis proposed to recommend that the grant application is approved, which was seconded by Cllr R Thomas. All voted in favour.

Recommendation	Grant payment of £500 is awarded to Haverfordwest RFC Under 8's Team.
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One Voice Wales Correspondence (29 February 2024): Request for Nominations for the King's New Year Honours 2025.

The Committee noted the correspondence which would be shared on social media.

Items for next agenda (item brought forward on agenda for staffing to be last item):

No new items proposed at the meeting.

Staffing Matters

All voted in favour of exercising the PUBLIC BODIES ADMISSION TO MEETINGS) ACT 1960.

Resolved

That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted the Press and Public be excluded from the meeting

Members of the public left at 6.22 pm.

Recommendation

That the vacancies for a second Mace Bearer and a Sword Bearer are advertised and that the allowance paid per event is increased to £50 (£75 for full day civic event).

The meeting closed at 6.36 pm