



31 January 2024

Dear Member

You are summoned to attend a hybrid meeting of the **Management, Estates and Strategy Committee** to be held at the Old Wool Market on Tuesday 6 February 2024 at 6.00pm for the transaction of the business set out in the agenda.

Members will be sent a link should they wish to attend remotely. Members of the public may request attendance at the meeting via email at which time a link to join the meeting remotely, should they wish, will be sent to them.

Yours faithfully

Vanessa Lewis Camacho  
Town Clerk and Financial Officer

### Agenda

1. Apologies for absence
2. Declarations of interest:  
  
To receive any declarations as they arise. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. Matters arising from the minutes of the meeting held on 9 January 2024 and following Full Council meeting held on 25 January 2024:
  - 3.1) Priory Saltings – Risk Assessment discussion with insurers
  - 3.2) Lower Prendergast Cemetery – see Cemeteries update below
  - 3.3) Sports Pavilion – replacement of height restriction barrier
  - 3.4) Old Wool Market – establish 2024-25 Action Plan for review by OWM Task & Finish Group
  - 3.5) Civic and other town events, including hosting Sheriffs' Weekend/AGM & Bunting
  - 3.6) Terrence Higgins Trust Memorial Garden
4. Updates on other matters relating to:
  - 4.1) Christmas Lights Sub-Committee
  - 4.2) Cemeteries
  - 4.3) The Community Garden
  - 4.4) The Picton Centre
  - 4.5) Website and social media page
5. Review of draft Action Plans for 2024-25.
6. Items for next agenda