

SUMMARY OF A MEETING OF THE FULL COUNCIL
held on Thursday 25 January 2024 at 6pm
in the Old Wool Market and via video conference

Present:	Cllr J Owens Cllr M Lewis Cllr C Black Cllr J Brady Cllr J Hackett Cllr K Jones Cllr H Lewis Cllr P Lewis Cllr T Moses Cllr S Pearce Cllr B Simister Cllr R Thomas Cllr R Thomas-Turner	Chairman / Mayor Vice Chairman / Deputy Mayor
In attendance:	V Lewis Camacho	Clerk
Apologies:	Cllr A Brooker	Sheriff
Observing:	Members of the public	

Declarations of Interest from Members: None declared

Agenda	Member	Interest	Nature of interest

Decisions taken:

Agenda Item	Decision
Item 4 a) Minutes of Full Council Meeting held on 21 December 2023 Item 4 b) Updates received on Full Council Minutes of Meeting held 21 December 2023	The minutes were accepted as a true record. 2024-25 Budget and Precept decision not accepted in current form as further information integral to decision subsequently received. Budget and Precept to be reviewed by Sub-Committee (Mayor/Clerk/PPF Chair/ Cllrs P Lewis and R Thomas, and Accountant) and approval by a Special Meeting of Full Council. Extension request to submit Precept form to PCC to be made.
Item 5 – Mayor’s correspondence and Updates	In context of successful Councillor Surgery held in Castle Ward, on 11 January 2024 consideration to be given to forum similar to former “Town Team” involving councillors/agencies (Police//Fire Department, etc) working together and the “Four C’s” group prior to that which brought a number of

	positive initiatives to the town. See also Item 11 below.
Item 6 – Planning Applications	Council confirmed its support for Town Planning Application Ref No(s): 23/0767/PA, 22/0868/PA, 23/0775/PA, and 23/0848/PA (available to view on PCC Planning Portal).
Item 7 a) and b) – Committees	The minutes and recommendations of the Management, Estates and Strategy Committee meeting held on 9 January 2024 were accepted as a true record.
	<p>The minutes and recommendations of the Personnel, Policy and Finance Committee meeting held on 11 January 2024 were accepted as a true record.</p> <p>Per Item 4 b) above, Full Council 2024-25 Budget and Precept submission to PCC decision not accepted subject to further review by the Sub-Committee and approval at Special Meeting of Full Council.</p>
Item 8 – Approach from the Terrence Higgins Trust to establish a Memorial Garden in Haverfordwest	Accept invitation from Trust to accommodate Memorial Garden in Haverfordwest subject to agreeing the most appropriate location, working with PCC.
Item 9 – Priory Saltings – Risk Assessment	Site to remain closed to public pending advice from insurers to check that proposed improvements set out in Risk Assessment are adequate; if they are not, establish what needs to be done to re-open site; and then get to work with partners to develop the site which is deemed to be a good amenity in the town.
Item 10 – Lottery Funding, Expenditure, and Completion Report	Completion report and expenditure report to evidence Lottery Funding approved.
Item 11 – Outside Bodies - Appointments (including vacancies) and updates	<p>Cllr P Lewis to fill Council's vacancy on Cleddau Reaches Project.</p> <p>Haverfordwest Skate Park – Cllr T Moses to contact proprietors to suggest making application for financial assistance for floodlight expenses (currently switched off).</p> <p>Seek to re-establish Town Team – Cllr Randell Thomas-Turner to take forward.</p>
Item 12 – Expenditure approval	Investigate EDF payment (£92.82) for Floodlighting at Caretaker's Lodge (Haverfordwest Castle) / recovery from

	<p>PCC, backdated to Town Council handing back lease in 2023.</p> <p>St Martin's Cemetery Wall – arrange removal of fencing (on monthly rental) per Surveyor Report confirming wall is safe despite requiring some repairs to stonework.</p>
<p>Item 14 - Staffing matters</p> <p>Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Council considered this item as private, and therefore the public was excluded from the meeting while this item was considered.</p>	<p>Notice period of staff member (who had served notice on the Council to leave employment) was reduced to 4 weeks.</p>

Payments Approved (per Item 12):

Total amount of expenditure, including VAT	£23,245.06
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Dated: 1 February 2023

Town Clerk & Financial Officer