



29 November 2023

Dear Member

You are summoned to attend a hybrid meeting of the **Management, Estates and Strategy Committee** to be held at the Old Wool Market on Tuesday 5 December 2023 at 6.00pm for the transaction of the business set out in the agenda.

Members will be sent a link should they wish to attend remotely. Members of the public may request attendance at the meeting via email at which time a link to join the meeting remotely, should they wish, will be sent to them.

Yours faithfully

Vanessa Lewis Camacho
Town Clerk and Financial Officer

Agenda

1. Apologies for absence
2. Declarations of interest

To receive any declarations as they arise. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. Update on the minutes of the meeting held on 7 November 2023
4. Questions from members of the public (48-hours written notice required)
5. Consider action plans and updates on matters relating to:
 - 5.1) Christmas Lights Switch On which took place on Saturday 25 November
 - 5.2) Cemeteries, including discussion on a plan for repair work and mowing equipment requirements for groundsmen
 - 5.3) The Community Garden report and Wales & West Utilities permission regarding community management under existing lease
 - 5.4) Priory Salting's, including closure due to safety concerns and lease arrangements
 - 5.5) The Sports Pavilion
 - 5.6) The Picton Centre, including status of signing of lease
6. Discuss process for updating Action Plans for 2024-25 for consideration at next meeting.
7. Items for next agenda