



17 November 2023

Dear Member

You are summoned to attend a **Council Meeting** to be held at the Old Wool Market and remotely on **Thursday 23 November 2023 at 6pm** for the transaction of the business set out in the agenda. Any Member or member of the public may request an invitation to attend the meeting remotely. To raise queries, Councillors must give 48 hours' notice before the meeting, in writing, of any questions on finance or the accuracy of the minutes.

Yours faithfully

Vanessa Lewis Camacho  
Town Clerk and Financial Officer

### Agenda

1. New Council Member Appointment (Castle Ward)
  - a) Signing of Declaration of Acceptance of Office
  - b) To receive Register of Members' Interests
  - c) Appointment to Committee(s) (Agenda Item 9)
2. Apologies for absence
3. Declarations of interest
 

To receive any declarations as they arise. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
4. Questions from members of the public (48-hours written notice required)
5. Minutes of the previous meetings
  - a) Confirm and sign the minutes of the Council meeting held on 19 October 2023
  - b) For information only – to receive any update on the minutes of the Council meeting held on 19 October 2023
6. Mayor's correspondence and updates
7. Planning applications
8. Committees

*(Updates will be given at the next meeting of each committee)*

- a) Confirm the minutes and accept the recommendations of the Management, Estates and Strategy committee meeting of 7 November 2023
  - b) Confirm the minutes and accept the recommendations of the Personnel, Policy and Finance committee meeting of 9 November 2023
9. Terms of reference for Committees, Sub-Committees and Task and Finish Groups
- a) Consider Appointments
  - b) Establish Task and Finish Group to focus on backlog of outstanding issues
10. Outside bodies
- a) Appointments
  - b) Updates
11. Community Garden – sign and funding
12. Consider request for a donation from Pure West Radio in support of the Santa Sleigh Run
13. Old Wool Market – acquisition of blue meeting chairs from Garth Community Group
14. Accounts update

NOTE Item 15 may contain confidential information

If the Council resolves pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to consider the item private, the public will be excluded from the meeting during their consideration of them

15. Consider Staffing Matters
16. Items for next agenda