

**Minutes of the meeting of the Management, Estates and Strategy Committee
held on Tuesday 4 January 2022 at 6pm via video conference**

Present	Cllr G Roberts Cllr R Blacklaw-Jones Cllr A Buckfield Cllr C Evans Cllr P Johnson Cllr T Moses Cllr J Twigg	MES Committee Chairman MES Committee Vice Chairman Chairman of Council / Mayor - Ex-officio Deputy Mayor
Observer	Cllr D Blyth Cllr S Hooper	

Town Clerk was in attendance

Declarations of interest from Members

<i>Agenda Item</i>	<i>Member</i>	<i>Interest</i>	<i>Nature of interest</i>
No declarations made			

Report of last meeting

Hybrid Meetings: The new equipment is to be trialed as soon as is reasonable possible.

2021/2022 Action Plans

Cemeteries:

Lower Prendergast: Following a recent site visit, it is felt that the final stage of repairs to the boundary wall should be completed in the next financial year and not deferred for a second year.

Councillor Hooper called a point of order for the lack of respect shown to the Deputy Mayor by the Mayor – reference Standing Order point 7a.

St Martins: Still awaiting Structural Survey Report, further follow up to be made.

Upper Prendergast: Estimated quotes for repair of railings are to be sourced.

Christmas Lights sub-committee: No update.

Community Garden: A progress update on the lease agreement will be sought by the Town Clerk.

Events: An initial meeting for Festival Week will be held this coming Friday. It was agreed that all correspondence and promotion material must be proof read by the Town Clerk before distribution.

Picton Centre: No updates.

Priory Saltings: Quotes are being sought for the installation of railings on the steps. There is an improvement to the steps following the adjustment by our Groundsman. Pembrokeshire County Council Cleddau Reaches Project are considering the walkway under the bridge over Freeman's Way and looking for appropriate funding. It is hoped that outside funding will be provided for workshops to be held with the groups and school who have previously been involved with the meadow.

Sheriff's Project: No update.

Sports Pavilion: Sports Pavilion Task and Finish Group are to complete a site following completion of the contracted work to the shower blocks.

Youth Involvement Work: No update.

Draft 2022/2023 Action Plans and Budget

It was reiterated that ideally the final stage of repair work to the boundary wall at Lower Prendergast Cemetery should be completed in the next financial year.

As there is an extraordinary meeting being held on 13 January 2022 to consider the 2022/2023 budget and precept, it was agreed that no further discussions were necessary at this time.

Items for next agenda

- Request a briefing from the Pembrokeshire County Council Regeneration Team about the Placemaking Town Plans and town centre route signage
- The Queen's Platinum Jubilee

With no further business to consider, the meeting ended at 7.01pm