

**MINUTES OF THE ANNUAL MEETING OF COUNCIL HELD ON 26 MAY 2021
AT 7PM VIA VIDEO CONFERENCE**

Present: Cllr A Buckfield Mayor/Chairman
Cllr C Evans Deputy Mayor/Vice Chairman
Cllr R Blacklaw-Jones
Cllr D Blyth
Cllr B Ferguson
Cllr S Hooper
Cllr P Johnson
Cllr E Perkins
Cllr G Roberts
Cllr T Moses
Cllr C Thomas
Cllr J Twigg

Apologies: Cllr J Dunckley
Reverend Father N Hook

The Town Clerk and Administration Officer (MR) were in attendance.

2024 Appointment of the Town Mayor / Chairman for the 2021/2022 Council Year

Cllr A Buckfield was elected as the Town Mayor and Admiral of the Port and Chairman of Council for the 2021/2022 council year. All voted in favour of the appointment.

The Mayor read out the oaths of office for the Town Mayor and Admiral of the Port of Haverfordwest. Cllr Buckfield will sign the declaration of office tomorrow.

The Mayor appointed his wife Mrs G Buckfield as his Mayoress.

Resolved **Cllr A Buckfield is elected as Town Mayor, Admiral of the Port and Chairman of Council for the ensuing term of office**

2025 Declarations of Interest from Members

<i>Item</i>	<i>Councillor Name</i>	<i>Interest – Personal or Prejudicial</i>	<i>Nature</i>
2034 Levelling Up Fund application	Cllr A Buckfield	Personal	HTC appointed Trustee of Haverfordwest Town Museum HTC appointed representative on the Flagship Heritage Initiative
2034 Levelling Up Fund application	Cllr D Blyth	Personal	HTC appointed Trustee of Haverfordwest Town Museum
2034 Levelling up Fund application	Cllr G Roberts	Personal	HTC appointed Trustee of Haverfordwest Town Museum
2034 Levelling up Fund application	Cllr C Thomas	Personal	HTC appointed representative on the Flagship Heritage Initiative

2026 Election of the Deputy Mayor / Vice Chairman for the 2021/2022 Council Year

Cllr C Evans was elected as Deputy Mayor and Vice Chairman of Council for the 2021/2022 council year. All voted in favour of the appointment.

The Deputy Mayor appointed Cllr S Hooper as Deputy Mayoress.

Resolved **Cllr C Evans is elected as Deputy Mayor and Vice Chairman of Council for the ensuing term of office**

2027 Election of the Town Sheriff for the 2021/2022 Council Year

Cllr R Blacklaw-Jones was elected as Town Sheriff for the 2021/2022 council year. All voted in favour of the appointment.

The Sheriff appointed his wife Mrs S Blacklaw-Jones as Sheriff's Lady.

Resolved **Cllr R Blacklaw-Jones is elected as the Town Sheriff for the ensuing term of office**

2028 Councillors' Oath of Office

Resolved **All Councillors confirmed the oath of office**

2029 Governance

Resolved **Standing Orders and HTC Code of Conduct were readopted**
Financial Regulations was adopted
Terms of Reference for Committees, Sub-Committees and Task and Finish Groups was re-adopted with the addition of the terms of reference for the Emergency Committee

2030 Dates of Council Meetings

Resolved **Dates of meetings of Full Council and Standing Committees for the 2021/2022 council year were accepted**

2031 Appointment of Councillors to Standing Committees, Sub-Committees, Task and Finish Groups and Outside Bodies

Resolved **All voted in favour of accepting the appointments as listed**

2032 Appointments

Resolved **Reverend Father N Hook has been invited to fulfil the position of Mayor's Chaplain**
Ms M Squelch and Mr D Williams were appointed as Sergeants at Mace
Mrs P Hall was appointed as Sergeant at Arms

2033 Presentation of Awards

The Mayor attended a virtual assembly with Haverfordwest High VC School at which he presented the joint Young Laurel Award to Karis McCanch Jones and Bethan Lilley

The second Young Laurel Award will be presented to Jack Gray by the Mayor in the near future.

The Award of Merit will be presented to Amanda Absalom-Lowe of Pembrokeshire Care Share and Give by the Mayor on 27 May 2021 with the Sheriff in attendance.

All winners were deserving of the awards. Thanks were given to Cllr G Roberts for framing the certificates for the award winners at no cost to Council.

2034 Pembrokeshire County Council Levelling Up Fund Application

Council voted in support of the proposals as set out in Pembrokeshire County Council’s grant application to the Levelling Up Fund (LUF). All voted in favour to provide a letter of support for the LUF application.

Resolved

To provide a letter of support of the proposed application by Pembrokeshire County Council to the Levelling Up Fund

2035 Town Mayor’s / Chairman’s closing address

The Mayor gave his thanks to everyone for their attendance, and for their hard work throughout a particularly difficult year. He thanked Councillors for putting their trust in him by re-electing him for another year.

With no further business to consider, the meeting ended at 7.32pm

Chair of Council/Mayor **Signed**

Proper Officer/Town Clerk **Signed**

Date