

**MINUTES OF A MEETING OF FULL COUNCIL HELD ON WEDNESDAY 20 JUNE 2018
AT 7PM IN THE COUNCIL CHAMBER, PICTON HOUSE, HAVERFORDWEST**

PRESENT: Cllr Mrs S Murray (Mayor)
Cllr A Brooker
Cllr A Buckfield
Cllr J Collier
Cllr A Edwards
Cllr C Evans
Cllr A V Griffiths
Cllr G Howell
Cllr S Hooper
Cllr D Jones
Cllr P Jones
Cllr M Mathias
Cllr J Morgans
Cllr C Thomas

APOLOGIES: Cllr S Cook
Cllr A Griffiths
Cllr J Dunckley
M Cavanagh

The Town Clerk and Administration Officer were in attendance.

D Thomas, PCC Link Officer, was in attendance.

County Cllrs D Bryan and T Evans were in attendance.

David Lynch, Western Telegraph reporter, was in attendance

1543 DECLARATIONS OF INTEREST FROM MEMBERS

Declarations of interest from members will be taken as and when they arise.

1544 QUESTIONS FROM MEMBERS OF THE PUBLIC

No questions had been received from members of the public.

1545 MINUTES OF THE EXTRA ORDINARY MEETING HELD ON 18 APRIL 2018

RESOLVED: The minutes of the Extra Ordinary council meeting held on 18 April 2018 were confirmed and signed as a true record

1546 UPDATES ON THE MINUTES OF THE EXTRA ORDINARY MEETING ON 18 APRIL 2018

There were no updates on the minutes.

1547 MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 18 APRIL 2018

RESOLVED: The minutes of the Council meeting held on 18 April 2018 were confirmed and signed as a true record

1548 UPDATES ON THE MINUTES OF THE COUNCIL MEETING ON 18 APRIL 2018

There were no updates on the minutes.

1549 MINUTES OF THE EXTRA ORDINARY MEETING HELD ON 25 APRIL 2018

RESOLVED: The minutes of the Extra Ordinary council meeting held on 25 April 2018 were confirmed and signed as a true record

1550 UPDATES ON THE MINUTES OF THE EXTRA ORDINARY MEETING HELD ON 25 APRIL 2018

44/18 1527 - Haverfordwest Townscape Heritage Initiative Complementary Initiatives – Pembroke College have re-shown an interest in the funding available through this scheme. Any applications to be made on behalf of HTC need to be presented as soon as possible.

1551 MINUTES OF THE ANNUAL MEETING HELD ON THURSDAY 17 MAY 2018

RESOLVED: The minutes of the Annual Meeting held on 17 May 2018 were confirmed and signed as a true record

1552 UPDATES ON THE MINUTES OF THE ANNUAL MEETING OF 17 MAY 2018

There were no updates on the minutes.

1553 MAYOR'S UPDATES AND CORRESPONDENCE

1. Letter received from Mr Peter Lewis listing a number of concerns. These concerns had been discussed with Mr Lewis, with some actions now completed. There are still a few more outstanding actions which will be completed in due course.
2. Letter received from Mr Charles Davies regarding the attendance of councillors at the main civic events. Cllr Jones notes that Haverfordwest Town Council was well represented at the Remembrance Service. It was also noted that as a number of councillors are now of working age, that this can make a difference to attendance.
3. Letter received from Mr Charles Davies regarding the poor condition of the Horsefair sign. A recommendation regarding the sign had been made at the last meeting of Management, Estates and Strategy Committee. Cllr P Jones offered to paint the sign.

1554 PLANNING APPLICATIONS

Cllr J Morgans declared a personal and prejudicial interest on planning applications 18/0094/PA & 18/0132/DC and left the meeting whilst these items were discussed.

Ref. No. 18/0094/PA
CASTLE WARD

Approval of reserved matters to outline planning permission reference 15/0250/PA
Land off Slade Lane
Haverfordwest
SA61 2HA

RECOMMENDATION: **Object on the grounds of limited access to Conygar Slade Lane North development site meaning all the development and residential traffic will use Slade Lane plus no route for cycles or pedestrians in the future, this being contrary to the planning approval.**

Ref. No 18/0132/DC
CASTLE WARD

Discharge of condition 12 of planning permission
15/0250/PA
Land off Slade Lane
Haverfordwest
SA61 2HA

RECOMMENDATION: **Object on the grounds of lack of information on how the site is to be accessed. Considering the location of the site at the end of a restricted road, this is of high importance to residents within the vicinity and is clearly required information within the CEMP**

Ref. No 18/0053/PA
CASTLE WARD

Change of Use of building from residential to storage use in association with public house
Wilton House
6 Quay Street
Haverfordwest
SA61 1BG

RECOMMENDATION: **Support**

Ref. No 18/0042/PA
PORTFIELD WARD

Change of use of building from commercial A1 shop to a C3 dwelling house
81 Portfield
Haverfordwest
SA61 1BS

RECOMMENDATION: **Already conditionally approved**

Ref. No 18/0174/PA
CASTLE WARD

Change of Use from cycle station to public toilets
Cycle Station
Adjacent to Multi Storey Car Park
Haverfordwest
SA61 2EZ

RECOMMENDATION: **Support**

Ref. No 18/0220/PA
PORTFIELD WARD

Single Storey extension
Priory Farm
Hammond Avenue
Haverfordwest
SA61 1SE

RECOMMENDATION: **Majority Support**

Ref. No 18/0178/PA
PRIORY WARD

Proposed Attic Conversion
21 Glenfield Road
Haverfordwest
SA61 1EB

RECOMMENDATION: **Support**

Ref. No 18/0212/LB
CASTLE WARD

Removal of concrete roof tiles and re-roofing in Welsh slate with lead valleys. Reinstatement of missing chimneys on west gable and ridge. Reinstatement of lost horizontal portion of south elevation moulded pediment, and modillioned eaves on south side. Reinstatement of missing stone string course on south elevation. Re-creation of missing 18th century panelled front door, side lights and fanlight to Nash's original design. Renewal of ground floor and first floor sash windows to appropriate 18th century profiles and details. Repair of attic level circular windows (believed to be the originals). Repairs and strengthening of primary roof trusses and decayed common rafters and valley boards. Reopening of blocked basement level windows on east and north sides; re-created to pre-1947 photographic evidence. Removal of modern sprayed pebbledash, and re-rendering in lime flat render as originally
 Foley House
 Goat Street
 Haverfordwest SA61 1PX

RECOMMENDATION:

Support

Ref. No DM/0103/18
PORTFIELD WARD

Demolition of end terrace house
 187 Haven Road
 Haverfordwest
 SA61 1DX

RECOMMENDATION:

already demolished

It was agreed for all future planning consultations to be emailed to councillors as soon as received at the Town Council office, to allow sufficient time to review before the Full Council meeting.

1555 REPORTS OF THE MANAGEMENT, ESTATES AND STRATEGY COMMITTEE

The following two reports were submitted:

REPORT OF MEETING OF MANAGEMENT, ESTATES AND STRATEGY COMMITTEE HELD ON TUESDAY 1 MAY 2018 AT 7PM IN THE COUNCIL CHAMBER, PICTON HOUSE, HAVERFORDWEST

PRESENT: Cllr A V Griffiths (Chair)
 Cllr A Buckfield (Mayor – ex-officio)
 Cllr S Hooper
 Cllr D Jones

PRESENT as observers: Cllr C Thomas

APOLOGIES: Cllr A Brooker
 Cllr S Cook
 Cllr C Evans
 Cllr A Griffiths
 Cllr P Jones

The Town Clerk was in attendance.

As the meeting was not quorate, no items were discussed. The meeting was closed.

END OF REPORT

REPORT OF MEETING OF MANAGEMENT, ESTATES AND STRATEGY COMMITTEE HELD ON TUESDAY 5 JUNE 2018 AT 7PM IN THE COUNCIL CHAMBER, PICTON HOUSE, HAVERFORDWEST

PRESENT: Cllr Mrs S Murray (Mayor – ex-officio)
Cllr J Collier
Cllr S Cook
Cllr A Edwards
Cllr C Evans
Cllr A Griffiths
Cllr A V Griffiths
Cllr S Hooper
Cllr D Jones

PRESENT as observers: Cllr A Buckfield
Cllr M Mathias
Cllr C Thomas

The Town Clerk was in attendance.

Election of Chair 2018/2019

Cllr A V Griffiths and Cllr S Hooper were proposed and seconded as Chair for 2018/2019. Following a vote, Cllr S Hooper was elected Chair of the MES committee for 2018/2019.

RESOLVED: Cllr S Hooper is appointed Chair of the Management, Estates and Strategy committee for 2018/2019

Election of Vice Chair 2018/2019

Cllr A Edwards was proposed and seconded as Vice Chair for 2018/2019. All voted in favour.

RESOLVED: Cllr A Edwards is appointed Vice Chair of the Management, Estates and Strategy committee for 2018/2019

Declarations of Interest from Members

Declarations of interest will be taken as and when they arise.

Updates on the report of the last meeting

There were no updates from the report of the last meeting.

Action Plans 2018/2019

The 2018/2019 action plans were reviewed.

Cemeteries: An overview of the maintenance of the cemeteries was provided by the Clerk. The groundsmen were highly commended for their work in this area.

Town Events: An update was provided by the chair of the events sub-committee, Cllr Mrs S Murray. Festival Week, including the carnival, will take place in the last week of July. The programme will be finalised on 15 June 2018.

The following events will also take place this year – River of Lights, in the autumn; Soapbox Derby, to be held on 19 August on the upper racecourse; Pembs Fest on 11 and 12 August; Armed Forces Day on 30 June; Christmas events to be confirmed.

Grant giving: This is managed and to be reviewed by the Personnel, Policy and Finance committee. It was felt that last minute grant applications need to be taken in to account when the policy is reviewed.

Priory Saltings: The Mayor's Award was presented to Pembrokeshire College students today for all their endeavours at Priory Saltings. The Mayor and Cllr Collier expressed their gratitude to the students. Council confirmed the £4k funding to Priory Saltings on setting of the 2018/2019 budget.

Town centre improvements and development opportunities: It was suggested that the future maintenance of neglected areas of greenery could be carried out by ward residents. This may be considered at a future meeting. To update on car parking; Pembrokeshire County Council (PCC) have carried out minor maintenance to the multi storey car park. The budget of £2k for a lighting scheme design study in the steps leading to the Castle would be discussed with Mr Mike Cavanagh, PCC Head of Cultural, Leisure and Registration Services & Link Officer. The river budget of £12k has been allocated to match fund the Natural Resources Wales project, the outcome of the bid will be known later this month.

Picton Centre

Further quotations are being sought for the front doors to the Picton Centre. It was requested, if fire regulations permit, that the doors open in to the centre to allow easier access to wheelchairs. A ramp for access to the stage will be considered at a future meeting under accessibility to council buildings.

Cemeteries

St Martin's: In preparation for the memorial garden, the upper part of the cemetery has been cleared of growth and the intention to move headstones advertised. The cemetery has been mapped. The next stage is to clear and prepare the ground at the back wall so that headstones can be re-located here. Once the headstones have been re-located to the back wall, the ground will be scraped and a lawn area created. To enable the next stage to commence, tender documents will need to be drafted with Cllr A V Griffiths.

Lower Prendergast: The retaining wall has deteriorated but there are no structural issues. The work to repair the wall will need to go out to tender, to include a metre squared rate. Princes Trust volunteers are currently working in the cemetery; their efforts were commended.

Sports Pavilion

Due to anti-social behaviour and vandalism in the pavilion car park, the gates will be locked overnight for a trial period. There are to be no set closing and opening times, they will be open for as long as is manageable in the early evening.

You Are Here Boards

Cllr J Collier and Cllr A V Griffiths agreed to take on this project. It was suggested that local artists are approached for graphics and that consideration is given to disability viewing.

Horse Fair Sign

It was proposed that the current sign is renovated. The proposal was seconded, all voted in favour. Quotations to renovate the sign will be sought by the Town Clerk.

RESOLVED: The Horse Fair sign is renovated

Haverfordwest Castle Grounds and Property

PCC have approached with the offer to manage the Castle grounds. It has been requested that the Records Office is included in the offer. PCC are to provide further clarification on the management contract. Council can consider putting forward a proposal for future management of the Castle grounds and property, in case the Heritage Centre does not go ahead.

Items for Next Agenda

- Accessibility to all Town Council buildings
- Sub-committees
- Priory Saltings

There being no other business to discuss, the meeting closed at 8.33pm.

END OF REPORT

RESOLVED: The reports of the Management, Estates and Strategy Committee meeting held on 1 May 2018 and 5 June 2018 are accepted as a true record

County Cllr T Tudor joined the meeting at 7.38pm

1556 REPORTS OF THE PERSONNEL, POLICY AND FINANCE COMMITTEE

The following two reports were submitted:

**REPORT OF MEETING OF PERSONNEL, POLICY AND FINANCE COMMITTEE
HELD ON WEDNESDAY 2 MAY 2018 AT 7PM IN THE COUNCIL CHAMBER,
PICTON HOUSE, HAVERFORDWEST**

PRESENT: Cllr C Thomas (Chair)
Cllr A Buckfield (Mayor – ex-officio)
Cllr J Morgans

APOLOGIES: Cllr J Collier
Cllr J Dunckley
Cllr A Edwards
Cllr G Howell
Cllr M Mathias
Cllr Mrs S Murray

The Town Clerk was in attendance.

As the meeting was not quorate, no items were discussed. The meeting was closed at 7.02pm.

END OF REPORT

**REPORT OF MEETING OF PERSONNEL, POLICY AND FINANCE COMMITTEE
HELD ON WEDNESDAY 6 JUNE 2018 AT 7PM IN THE COUNCIL CHAMBER,
PICTON HOUSE, HAVERFORDWEST**

PRESENT: Cllr Mrs S Murray (Mayor- ex-officio)
Cllr A Buckfield
Cllr P Jones
Cllr J Morgans
Cllr C Thomas

APOLOGIES: Cllr A Brooker
Cllr J Dunckley
Cllr G Howell
Cllr M Mathias

The Town Clerk was in attendance.

Election of Chair 2018/2019

Cllr G Howell was proposed and seconded in her absence as Chair for 2018/2019. The majority voted in favour, one abstained.

RESOLVED: Cllr G Howell is appointed Chair of the Personnel, Policy and Finance committee for 2018/2019, subject to her acceptance

Election of Vice Chair 2018/2019

Cllr J Morgans was proposed and seconded as Vice Chair for 2018/2019. The majority voted in favour, one abstained.

RESOLVED: Cllr J Morgans is appointed Vice Chair of the Personnel, Policy and Finance committee for 2018/2019

Declarations of Interest from Members

Declarations of interest will be taken as and when they arise.

Update on report of the last meeting

No updates received.

Accounts to 30 April 2018

All voted in favour of accepting the accounts to 30 April 2018.

RESOLVED: Accounts are accepted to 30 April 2018

Mayor's Expenses for 2017/2018

This item was deferred to the next meeting.

Unacceptable Actions by Individuals Policy

Upon review of the draft Unacceptable Actions by Individuals policy, it was put forward that 'and councillor' be included alongside 'staff' throughout the document. At point 5, the decision to restrict contact would be made by the Town Clerk and Emergency Committee, minus the Deputy Mayor. At point 6, any appeal would be considered by an emergency sub-committee chaired by the Deputy Mayor. At point 7, the review would take place on a six month basis. It was proposed that the policy be adopted with variances, this was seconded and all voted in favour.

RESOLVED: Unacceptable Actions by Individuals Policy is adopted by Council

Haverfordwest Castle Grounds and Property

PCC have approached with the offer to manage the Castle grounds. It has been requested that the Records Office is included in the offer. PCC are to provide further clarification on the management contract. Council can consider putting forward a proposal for future management of the Castle grounds and property, in case the Heritage Centre does not go ahead.

Applications for Financial Assistance

1. Haverfordwest Youth Club

The application requests a donation of £400.00 to host a Welsh culture evening for the young people visiting from Oberkirch, our twin town.

Tier 1 grant assessment form scored 24 out of 25. All voted in favour of the proposal to donate £400.00 under the LGA 1972, Section 144.

RESOLVED: That a donation of £400.00 is given to Haverfordwest Youth Club

2. Haverfordwest Town Museum

The application requests a donation of £6,270.00 to sustain the running of the museum as a heritage attraction, educational resource for the town and wider world.

The Town Clerk advised the committee that the legal advice received from the National Association of Local Councils (NALC) states that only a donation can be made under Section 137 of the LGA 1972. And that Council has no power to own or maintain the museum.

Tier 2 Grant Assessment form scored 32 out of 35. All voted in favour of the proposal to donate the full amount of £6,270.00, paid in two parts with conditions as below, under LGA 1972 Section 137; plus in addition, payment of the lease of £3,222.00 and utilities in region of £2,500.00 in total for the 2018/2019 financial year.

The donation would be paid in two parts; £3,135.00 immediately with the balance of £3,135.00 in six months, on the proviso that the following conditions as previously recommended at the February PPF committee meeting:

1. *Grant paid in two parts – first instalment of £3,500.00 paid on 1 April 2018*
2. *Second instalment of £3,500.00 paid on 1 October 2018 on the proviso that sufficient evidence that the following have been completed:*
 - *Provide a letter to request funding annually*

- *Copy of annual accounts*
- *Demonstrated that grant application have been made*
- *Funding strategy*
- *Formulate a business plan*
- *Events programme*
- *Copy of curator's job description and hours*

RESOLVED: That a donation of £3,135.00 is given to Haverfordwest Town Museum now, with the second half of the donation of £3,135.00 paid in six months if conditions are met. The lease of £3,222.00 and utilities in region of £2,500.00 are paid for the 2018/2019 financial year

3. St David's Church, Prendergast

The application requests a donation of £140.00 for floodlighting of historic Church during winter season.

Tier 1 grant assessment form scored 25 out of 25. All voted in favour of the proposal to donate £140.00 under the LGA 1972, Section 145.

RESOLVED: That a donation of £140.00 is given to St David's Church, Prendergast

4. Haverfordwest Operatic Society

The application requests a donation of £200.00 for the staging of the production of 'The Gondoliers'.

Tier 1 grant assessment form scored 0 out of 25. All voted in favour of the proposal to not make a donation.

RESOLVED: That no donation be given to Haverfordwest Operatic Society

5. Haverfordwest Massed Choirs, Festival of Remembrance

The application requests a donation of £500.00 for a Festival of Remembrance by the Haverfordwest Massed Choirs.

Tier 1 grant assessment form scored 25 out of 25. All voted in favour of the proposal to donate £500.000 under the LGA 1972 Section 145.

RESOLVED: That a donation of £500.00 is given to Haverfordwest Massed Choirs, Festival of Remembrance

6. Haverfordwest Twinning Association

The application requests a donation of £2,000.00 to promote and sponsor friendship and understanding between Haverfordwest and Oberkirch.

Tier 2 grant assessment form scored 0 out of 35. All voted in favour of the proposal to not make a donation.

RESOLVED: That no donation be given to Haverfordwest Twinning Association

7. Transition Haverfordwest

The application requests a donation of £500.00 to complete the pocket park on the riverside by County Hall.

Tier 1 grant assessment form scored 24 out of 25. All voted in favour of the proposal to make a donation of £500.00 under the LGA 1972 Section 145.

RESOLVED: **That a donation of £500.00 is given to Transition Haverfordwest**

8. All Pembrokeshire Branch Cruse Bereavement Care

The application requests a donation of £150.00 to offer support, advice and information to bereaved people.

Tier 1 grant assessment form scored 25 out of 25. All voted in favour of the proposal to make a donation of £150.00 under the LGA 1972 Section 145.

RESOLVED: **That a donation of £150.00 is given to All Pembrokeshire Branch Cruse Bereavement Care**

9. Haverfordwest Yarn Bombers

The application requests a donation of £500.00 to decorate St Mary's Church during Festival Week.

Tier 1 grant assessment form scored 25 out of 25. All voted in favour of the proposal to make a donation of £500.00 under the LGA 1972 Section 144.

RESOLVED: **That a donation of £500.00 is given to Haverfordwest Yarn Bombers**

10. Space to Create

The application requests a donation of £400.00 to display poetry in community spaces in the town centre.

Tier 1 grant assessment form scored 5.5 out of 25. All voted in favour of the proposal to not make a donation.

RESOLVED: **That no donation be given to Space to Create**

Staffing Matters

All voted in favour of exercising the PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

RESOLVED: **That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting**

Items for next agenda

No items for next agenda.

There being no other business to discuss, the meeting was closed at 9.10pm.

END OF REPORT

ACCEPTANCE of the above report, all voted in favour save the following:

Election of Chair 2018/2019: Cllr G Howell accepted her appointment as Chair of the Personnel, Policy and Finance Committee for 2018/2019.

Haverfordwest Town Museum: Cllrs J Morgans, Mrs S Murray and A Buckfield declared a personal interest as HTC appointed trustees of the town museum. Cllr P Jones declared a personal and prejudicial interest as a trustee appointed by the town museum and left the meeting for this item.

The Town Clerk provided an overview of the legal advice received from the National Association of Local Councils and details of the lease of Castle House, which is occupied by the museum. The legal advice states that HTC has the power to make a donation only under Section 137 of the Local Government Act (1972) but cannot own or maintain a museum. The lease for Castle House and the utilities at the property are in the name of and paid for by HTC; the responsibility for these items should be passed to the town museum. The terms of the lease of Castle House state that the building must only be occupied by HTC, not sub-let; PCC have accepted that the terms of the lease had not been fully met by accepting payment of the lease. The Town Clerk also clarified that Council would be going against legal advice should they accept the recommendation made by the Personnel, Policy and Finance committee as they can make a donation only.

It was proposed, seconded and the majority voted in favour to make a donation of £6,270.00 under Section 137 of the LGA 1972, to have utilities transferred into the Museum's name, to re-charge for outstanding utilities from 1 April 2018, to re-charge for the 2018/2019 lease payment of £3,222.00. The town museum could make another grant application in this financial year if further funding was required, for consideration by Council.

RESOLVED: **The following was agreed for Haverfordwest Town Museum:**

- a donation of £6,270.00 is granted
- lease and utilities for the 2018/2019 financial year are re-charged
- all utilities are transferred in to the name of the town museum

Haverfordwest Twinning Association: The Mayor has invited Mr Derek Griffiths and Mr Peter Lewis to a meeting to provide a full background of the Twinning Association and to give support in them completing a new grant application for submission.

RESOLVED: **The reports of the Personnel, Policy and Finance Committee meeting held on 2 May 2018 and 6 June 2018 are accepted as a true record, save the new resolution to donation to Haverfordwest Town Museum**

1557 APPROVAL OF THE 2017/2018 REPORT OF THE INTERNAL AUDITOR

It was proposed, seconded and all voted in favour to approve the 2017/2018 report of the internal auditor.

RESOLVED: **Report of the Internal Auditor for the 2017/2018 financial year was approved**

1558 APPROVAL OF THE 2017/2018 ACCOUNTS

It was proposed, seconded and all voted in favour to approve the 2017/2018 accounts and for their submission to the external auditor.

The questions within the Annual Governance Statement were completed and all voted in favour for the Town Clerk and the Mayor to sign the Annual Governance Statement. Thanks were given to all involved in completion of the accounts and audit.

RESOLVED: Accounts for the 2017/2018 financial year were approved. The Annual Governance Statement is to submitted to the external auditor

1559 ENHANCING PEMBROKESHIRE GRANTS SCHEME

Cllr A Brooker declared a personal and prejudicial interest as a director of Haverhub who will be submitting their own grant application and left the meeting whilst this item was discussed.

There are two pots of grant monies available: £16,670 for Haverfordwest and £225,000 for the County. It was proposed, seconded and all voted in favour to hold a public meeting in the early summer and invite officers from PCC to attend to provide an overview and support of the grant scheme.

RESOLVED: To hold a public meeting on the evening of Tuesday 17 July to consider the Enhancing Pembrokeshire Grants Scheme

1560 DRAFT RIGHTS OF WAY IMPROVEMENT PLAN FOR PEMBROKESHIRE (RoWIP2)

All voted in favour to defer this item until July's Full Council meeting. This would allow more time to consider the proposals and make any comments.

RESOLVED: To defer the item on the draft Rights of Way Improvement Plan for Pembrokeshire (RoWIP2) until July's Full Council meeting

1561 PLANNED DOWNGRADE OF WITHYBUSH GENERAL HOSPITAL

The Mayor reported that over 23,000 online petition signatures had been received in protest against the planned downgrade of Withybush General Hospital, with an unknown figure on paper petitions.

To enable the town's people to deliver the petition to the Senedd on 4 July 2018, it was proposed that the cost of buses to the maximum amount of £1,000.00 is funded from the Events sub-committee budget. It was seconded and unanimously voted in favour.

It was also proposed, seconded and voted in favour for the Town Clerk and Mayor, on behalf of Haverfordwest Town Council, to write a letter of objection to the downgrade of Withybush Hospital to Mr Vaughan Gething AM, Cabinet Secretary for Health and Social Services. The Mayor gave thanks to Cllr A Brooker for his support with stewarding at the recent Save Withybush march.

RESOLVED: To provide funding to a maximum of £1,000.00 towards the cost of buses to the Senedd, and to send a letter of objection to Mr Vaughan Gething AM

1562 TOWN HERITAGE INITIATIVE – COMPLEMENTARY INITIATIVES APPLICATIONS

Due to the absence of Cllr Cook from the meeting, the Mayor and Town Clerk will follow up progress on applications awaiting submission to the PCC THI Steering Group.

1563 FESTIVAL WEEK 2018

A full and varied programme had been compiled, with the programme of events about to go to print. The Soapbox Derby had been confirmed for 19 August to take place on the Upper Racecourse. Pembs Fest is proposed for 11 and 12 August 2018; awaiting approval to use the Castle which would be followed up with PCC Head of Property.

1564 UPDATES FROM COUNCILLORS ON OUTSIDE BODIES

Haverhub: Cllr A Brooker is now a director of Haverhub and will now step down as the HTC appointed representative.

Haverfordwest Racecourse Public Parks Trust: Cllr Collier invited all councillors to attend the AGM on 28 June in Haverfordwest Cricket Club.

Armed Forces Day: Cllr G Howell reminded all councillors of the Armed Forces Day event on 30 June in County Hall car park.

Garth Steering Group: Cllr Thomas reported a Fun Day is to be arranged, just awaiting details of the confirmed date.

Town Museum: Cllr Buckfield reported that he has recently visited the old gaol and has suggested space between the curtain walls to be used as a performance centre.

1565 ACCOUNTS FOR PAYMENT

Cllr A Buckfield declared a personal interest as his mayoral expenses were included in the accounts. He would abstain from voting. Majority voted in favour of approving the accounts for payment and acceptance of receipts.

RESOLVED: **The accounts totalling £24,648.11 and £22,408.91 including VAT were approved for payment and receipts totalling £93,734.80 and £1,101.83 excluding VAT were accepted**

1566 ITEMS FOR NEXT AGENDA

- Time bank scheme

1567 DATE OF NEXT MEETING

The next meeting will be held on Wednesday 18 July 2018.

There being no other business to discuss, the meeting was closed at 8.43pm.

Signed Mayor

Signed Town Clerk

Date