

**MINUTES OF A MEETING OF FULL COUNCIL HELD ON WEDNESDAY 20 DECEMBER
2017 AT 7PM IN THE COUNCIL CHAMBER, PICTON HOUSE, HAVERFORDWEST**

PRESENT: Cllr A Buckfield (Mayor)
Cllr C Evans
Cllr A V Griffiths
Cllr G Howell
Cllr S Hooper
Cllr D Jones
Cllr P Jones
Cllr Mrs B Morgan
Cllr J Morgans
Cllr Mrs S Murray
Cllr C Thomas

APOLOGIES: Cllr A Brooker
Cllr J Collier
Cllr J Fulker
Cllr A Griffiths
Cllr P Iles
Rev Fr N Cale, Mayor's Chaplain
Mr M Cavanagh, PCC Link Officer
Mr D Thomas, PCC Link Officer

The Town Clerk, Deputy Town Clerk and Administration Assistant were in attendance.

County Cllr T Evans was in attendance.

Mr D Lynch, Western Telegraph was in attendance.

The meeting opened with prayer.

The Mayor reminded Councillors that no attendance at meetings within a 6 month period would lead to automatic termination of office. Giving apologies to the Town Clerk does not mitigate this rule. A request for absence longer than six months would need to be given in writing for Council to consider.

1415 DECLARATIONS OF INTEREST FROM MEMBERS

Declarations of interest from members will be taken as and when they arise.

1416 QUESTIONS FROM MEMBERS OF THE PUBLIC

No questions had been received from members of the public.

1417 MINUTES OF THE LAST FULL COUNCIL MEETING

RESOLVED: The minutes of the Full Council meeting held on 22nd November 2017 were confirmed and signed as a true record

1418 MATTERS ARISING FROM THE RESOLUTIONS IN THE MINUTES OF 22nd NOVEMBER 2017

118/17 VC Gallery Shoebox Appeal – Cllr Mrs Murray gave an update on the appeal. A donation of £200 had been received from the Vawers Trust to

purchase more items. Cllr P Jones gave thanks on behalf of the VC Gallery for Council's support.

120/17 Match funding Request for new Secondary School Donation – The Mayor clarified the reasons Council are unable to support the funding request.

1419 MAYOR'S UPDATES AND CORRESPONDENCE

Civic Christmas Service – The Mayor gave thanks to those who attended the Civic Carol service, and to the staff who organised the event.

Office Staff – Clarification on roles of the office staff was given: the Clerk to give legal guidance, finance and advice; the Deputy Clerk to deputise for the Clerk, to fill in gaps of knowledge and deal with all aspects of planning applications; the Administration Assistant to record minutes of Council meetings.

Office Christmas hours – The Town Council office will close to members of the public from 1pm on 21st December 2017 and reopen 9.30am on 2nd January 2018.

Christmas Lights – any issues with the town Christmas lights to be referred to the Town Clerk, who will then liaise with the contractor.

Cllr Peter Iles - A message from Cllr Iles was read out wishing all councillors a very merry Christmas and a happy and healthy New Year.

1420 PLANNING APPLICATIONS

Ref. No. 17/0858/PA **Castle Ward**
Change of use of first and second floors to create a
2 bed flat
The Ark Natural Healing Centre
11 Quay Street
Haverfordwest

RESOLVED: **Support**

Ref. No. 170870/PA **Portfield Ward**
Extension and alterations
Innisfree, Dale Road
Haverfordwest

RESOLVED: **Support**

Ref. No. 17/0834/AD **Portfield Ward**
Erection of signs
Rhos Cottage Dental Surgery
Portfield
Haverfordwest

RESOLVED: **Support**

Ref. No. 17/0818/PA **Portfield Ward**
Change of use from combined residential and business to
residential only
Tregolwyn
149 Haven Road
Haverfordwest

RESOLVED: **Support**

Ref. No. 17/0857/PA

Castle Ward

Repairs and alterations to churchyard walls, gates and railings including alterations to means of enclosure and parking arrangements.

Church of St Mary,
High Street,
Haverfordwest

RESOLVED:

Support

Cllr Collier was thanked in his absence for his involvement and work in dealing with the planning applications.

Cllr P Jones left the meeting at 7.30pm and re-joined the meeting at 7.32pm.

1421 REPORT OF THE MANAGEMENT, ESTATES AND STRATEGY COMMITTEE

The following report was submitted:

REPORT OF MEETING OF MANAGEMENT, ESTATES AND STRATEGY COMMITTEE HELD ON TUESDAY 5th DECEMBER 2017 AT 7PM IN THE COUNCIL CHAMBER, PICTON HOUSE, HAVERFORDWEST

PRESENT:

Cllr A V Griffiths (Chair)
Cllr A Buckfield (Mayor – ex-officio)
Cllr A Brooker
Cllr C Evans
Cllr S Hooper
Cllr D Jones
Cllr P Jones

PRESENT as observers:

Cllr C Thomas

APOLOGIES:

Cllr J Fulker
Cllr A Griffiths

The Town Clerk was in attendance.

Declarations of Interest from Members

Declarations of interest will be taken as and when they arise.

Matters arising from the report of the last meeting

Our Vision – Cllr S Hooper has been liaising with PLANED about creating our town vision. It is hoped that PLANED will be able to attend the February meeting of the Management, Estates and Strategy committee.

Defibrillator at the Picton Centre

It was agreed that the costings and implications for locating a defibrillator outside the Picton Centre would be further looked in to. Also to consider any grants available.

Picton Centre

It was agreed that the partition wall would be serviced to evaluate the current condition. A discussion took place regarding the siting of bollards in the car park. It was agreed that bollards at ground level are not suitable due to potential damage to vehicles. The potential for bollards recessed in to the ground would be looked in to further. A review

Bus Shelter in Hawthorn Rise

The shelter has had a number of panels removed due to damage. It was suggested that Lloyd the Graffiti is asked to provide a proposal for updating the shelter.

Christmas Lights

It was agreed that the new Christmas Lights sub-committee is made up of – Cllr S Hooper as the Chair, Cllr A Brooker, Cllr A V Griffiths, Cllr A Griffiths, Cllr D Jones.

The Clerk gave an overview of the current three year maintenance contract which ends in January 2019. All the town centre lights are owned and fitted by the Council with the exception of Riverside Shopping. The sub-committee will hold a meeting in January 2018 to consider future options for the Christmas lights contract. Riverside Shopping will be approached regarding future proposals.

Items for Next Agenda

- **Breaking Out of the Gallery Paintings** – To consider the siting of the three paintings purchased by Council at the Breaking Out of the Gallery auction.
- **Review of the 2018/2019 Strategic Plans** – A review of the strategic plans in conjunction with the 2018/2019 budget once agreed by Council.

There being no other business to discuss, the meeting closed at 8.49pm.

END OF REPORT

ACCEPTANCE of the above report, all voted in favour

RESOLVED: **The report of the Management, Estates and Strategy Committee meeting held on 5th December 2017 is accepted as a true record**

1422 REPORT OF THE PERSONNEL, POLICY AND FINANCE COMMITTEE

The following report was submitted:

**REPORT OF MEETING OF PERSONNEL, POLICY AND FINANCE COMMITTEE
HELD ON WEDNESDAY 6th DECEMBER 2017 AT 7PM IN THE COUNCIL
CHAMBER, PICTON HOUSE, HAVERFORDWEST**

PRESENT: Cllr C Thomas (Vice Chair)
 Cllr A Buckfield (Mayor – ex-officio)
 Cllr J Collier
 Cllr G Howell
 Cllr J Morgans

APOLOGIES: Cllr Mrs B Morgan (Chair)
 Cllr P Iles
 Cllr Mrs S Murray

The Town Clerk was in attendance.

Declarations of Interest from Members

Declarations of interest will be taken as and when they arise.

Matters arising from report of the last meeting

There were no matters arising from the report of the last meeting.

Accounts to 31st October 2017

All voted in favour of accepting the accounts to 31st October 2017.

RESOLVED: Accounts are accepted to 31st October 2017

Funds from Closed Town Band Account

The town band bank account had been inactive for a number of years and was closed due to the introduction of monthly bank charges. As there was no longer a town band, it was previously agreed to re-allocate the funds to another resource. There are currently discussions taking place for a youth band so it was felt that these funds could potentially be used there. It was proposed that the funds of £2,477.34 be held in earmarked reserves under 'Town Band' until we receive more information on whether a youth band is starting.

RESOLVED: Funds of £2,477.34 from the closed Town Band bank account are to be held in earmarked reserves until further information is received regarding the commencement of a Town Youth Band

Calon Y Dref : Great Places Partnership Agreement

Calon Y Dref : Great Places is a new three year project which has applied for Heritage Lottery funding to create a partnership to help regenerate the town through culture, heritage, events and engaging with other organisations. Council have been asked to sign a partnership agreement following the appointment of a representative, Cllr A Brooker. There is no financial commitment upon signing the partnership agreement. It was felt that the partnership agreement could be supported in principle however, there needs to be a clearer understanding of our role and each partner's role within the agreement before signing. All voted in favour.

RESOLVED: A clearer understanding of role and each partner's roles in the Calon Y Dref: Great Place Partnership Agreement needs to be sought before the agreement can be signed by Council

Cemetery Fees

It was felt that as our cemetery fees have not increased for a number of years, a review is required. All were in agreement that other town councils in Pembrokeshire are approached to enquire what their current fees are and if they are in line with those set out by Pembrokeshire County Council to assist the review.

Twinning Association

There are currently four representatives on the Twinning Association committee when there should be six – Mayor of the Day, Cllr Mrs S Murray, Cllr Mrs B Morgan, Cllr P Iles. It was agreed that this would be listed as an agenda item for next full council for the additional appointments to be made.

The Twinning Association must submit a donation application each year for Council to consider any future funding.

The Mayor reserved the right to speak at Full Council.

RESOLVED: The Vacancies on the Twinning Association Committee will be considered at the next Full Council meeting

Road Traffic Management in Prendergast Ward

County Cllr Alison Tudor submitted a funding request for the installation and future ownership of traffic speed measures in Prendergast Ward. Traffic speed surveys were carried out in September 2017 in Prendergast which have shown that there are no speed issues in the area. Residents perceive the speed of traffic as an issue. All were in agreement that there is no case to fund Cllr Tudor's proposal. The Prendergast Ward County Councillor and Town Councillors will look at other solutions with the residents.

RESOLVED: That no financial funding is provided for the installation of road traffic speed equipment in Prendergast Ward

Induction for Councillors Policy

There has previously been a Councillor Practice and Procedure Policy in place, it was agreed that this would be updated by the Mayor, Cllr A Buckfield. In the updated version, an induction of the policy is to be given to new Councillors within six months of joining by the Mayor of the day and Clerk. Once the policy is updated, it will be considered for approval by the Personnel, Policy and Finance committee.

Updates from Councillors on Outside Bodies

It was agreed that the HTC representative on an outside body is to send a copy of the minutes of every meeting to the Clerk who will then circulate to all Councillors by email. An agenda item will be added to full council meetings – Questions to Councillors on Outside Bodies. The question is to be logged with the Clerk in advance so it can be forwarded to the representative(s)

RESOLVED: Council Representatives on Outside Bodies must circulate copies of minutes of meetings via the Clerk. An agenda item will be listed for Full Council – Questions to Councillors on Outside Bodies

Youth Council Representation

An initial meeting between the Council and the Youth Club is being arranged by Pembrokeshire County Council Youth Services. This will be an opportunity for introductions, an overview of what council does and questions from both sides. The agreed representatives from Council so far are: Cllr A Buckfield (Mayor), Cllr G Howell, Cllr Mrs S Murray, Cllr A Brooker, Cllr J Morgans.

The Clerk will advise all Councillors of the initial meeting details to be held in the New Year as soon as agreed.

Standing Orders

It was agreed that a sub-committee would review Standing Orders made up of two Councillors from the two committees. The two Councillors from the Personnel, Policy and Finance (PPF) committee put forward were – Cllr J Collier and Cllr G Howell. The Management, Estates and Strategy committee will be asked for two representatives.

Once updates have been made to Standing Orders, it will be brought back to the PPF committee for consideration.

Items for Next Agenda

- **Child Protection Policy**

There being no other business to discuss, the meeting was closed at 8.30pm.

END OF REPORT

Cllr Thomas thanked the Town Clerk for her help before and during the meeting.

ACCEPTANCE of the above report, all voted in favour with the following amendment:

Updates from Councillors on Outside Bodies - A discussion was held on what information should be divulged and how the information should be delivered. Clarification was given on what type of information should be made public. It was agreed that information should be available on what the organisations and trusts do, and that only short summaries of meetings for information purposes only should be made public

RESOLVED: That a short verbal report from meetings of Outside Bodies to be presented at Council by the representatives

Induction for Councillors Policy – An amended version of the policy is being sent out to councillors. It was proposed, seconded and all voted in favour that the same councillors reviewing the Standing Orders would update the Induction policy

RESOLVED: That the councillors completing the review of the Standing Orders would also complete the update of the Induction for Councillors Policy

Standing Orders – Two councillors were still needed from the Management, Estates and Strategy committee. It was proposed, seconded and all voted in favour for Cllr A V Griffiths and Cllr S Hooper would represent.

RESOLVED: Cllr A V Griffiths and Cllr S Hooper to join the Standing Orders Review sub-committee

RESOLVED: The report of the Personnel, Policy and Finance Committee meeting of 6th December 2017 is accepted as a true record

1423 BUDGET AND PRECEPT FOR THE 2018/2019 FINANCIAL YEAR

The following reports were received by Council.

2018/2019 Budget Report A

At the extra ordinary meeting of Full Council held on Wednesday 15 November 2017, the 2018/2019 budget was considered. The draft budget report was provided dated 2 November 2017, see attachment 1.

The two committees – Management, Estates and Strategy (MES) and Personnel, Policy and Finance (PPF) – provided Planning Sheets which outlined the proposed work and required budget for the

2018/2019 financial year which produced report 1. To accommodate the proposed budgets under each heading in report 1 would require a large increase to the precept and draw on reserves. A number of revisions were made to produce report 2 which reduced the amount of increase to the precept and use of reserves

It was resolved at the meeting of 15 November 2017 that the following changes are made to Report 2 of the draft 2018/2019 budget report:

- 150/1 Town Improvement Projects previously held Priory Saltings budget of £5,000.00. Now reduced to £4,000.00 under new budget heading - 189 Priory Saltings
- 184 Town Events - £16,000.00

The above adjustments to report 2 will still have an expenditure of £279,420.00 (page 4) plus £42,100.00 used from earmarked funds (reserves) – these amounts will be introduced under the relevant budget heading at the start of the new financial year.

The final budget for 2018/2019 is £321,960.00, as per attachment 2, following the above two amendments as resolved by Council on 15 November 2017. The earmarked reserves will be adjusted at the end of the 2017/2018 financial year.

2018/2019 Precept

Pembrokeshire County Council has set the tax base for our area at Band 'D' equivalent of 4536.08 for the 2018/2019 financial year. Council has budgeted for a precept of £248,685.00 for 2018/2019 which equates to £54.82 per household.

End of final report A

2018-2019 Budget Report B

This report is to support Council in agreeing the 2018-2019 Budget and for setting the precept.

The 2017/2018 precept was £217,034.00 which is £48.00 per household. Council made the decision in January 2017 to not increase the 2017/2018 precept but to use any shortfall from reserves if required.

You have two budget reports attached, they are:

1. REPORT 1

Report 1 shows the expenditure amounts as suggested by each committee.

- Suggested expenditure:

Cemeteries	£37,000.00	made up of St Martins £10,000.00 Lower Prendergast £25,000.00 Upper Prendergast £2,000.00
Christmas Lights	£30,000.00	reduced at PPF meeting 23 October 2017
Grants	£46,000.00	
Picton Centre	£15,000.00	
Priory Saltings	£5,000.00	
River	£12,000.00	
Sports Pavilion	£1,500.00	
Town Improvements	£3,500.00	

Page 4 of the report shows that the budget required for the above suggested 2018/2019 spend is £367,520.00.

2. REPORT 2

In report 2, the income (page 1) has been updated to include:

- Revised estimates to income from the Picton Centre and Sports Pavilion
- A revised precept of £248,685.25 which equates to approx £55.00 per household. This would be the required precept with the suggested revision in expenditure as outlined below. All statutory items have been increased/decreased accordingly. All non-statutory items have been considered with some revision made to the overall amounts and income brought in from earmarked funds (reserves).

The estimated income for 2018/2019:

Estimated income from other sources (excl VAT reclaimed)	£31,175.00	
Earmarked funds used from:		
Cemeteries	£8,000.00	
Town Improvements	£34,100.00	
Total amount taken from earmarked funds	<u>£42,100.00</u>	
		£73,275.00
Precept required		<u>£248,685.00</u>
TOTAL REVISED EXPENDITURE FOR 2018/2019		<u>£321,960.00</u>

In report 1 the suggested expenditure by the committee's is £367,520.00. The adjustments in report 2 have reduced the expenditure to £279,420.00 (page 4) plus £42,100.00 used from earmarked funds (reserves) which gives a revised budget of £321,960.00.

Under expenditure, the following items have been revised and will require further consideration by Council:

105/3 Welsh Language Policy

Amount set 2017/2018	£1,000.000
Amount reduced to	NIL in 2018/2019 budget
Amount currently held in earmarked funds	£6,000.00
Would give a budget if required	£6,000.00 from earmarked funds

110/5 Cemeteries – contracted works

Amount suggested by MES	£37,000.00
Amount reduced to	£20,000.00 in 2018/2019 budget
Amount currently held in earmarked funds	£8,000.00 to be used 2018/2019
Would give a revised budget of	£28,000.00 for 2018/2019 (budget & earmarked funds)
Reduction of	£9,000.00 in suggested amount

141 Donations

Amount suggested	£46,000.00
Amount reduced to	£30,000.00 in 2018/2019 budget
Amount currently held in earmarked funds	NIL
Would give a revised budget of	£30,000.00 for 2018/2019
Reduction of	£16,000.00 in suggested amount

150/1 Town Improvement Projects

Included in this heading are the following items:

Flower arrangements	£2,600.00
Library (still under consideration)	£9,000.00
Priory Saltings	£5,000.00

132/17

River clear-up	£12,000.00
Student Bursary	£2,000.00
Other	£3,500.00
Total amount	£34,100.00

Amount suggested	£34,100.00
Amount reduced to	NIL in 2018/2019 budget
Amount currently held in earmarked funds	£68,000.00 as at 01/04/2017
Would give a revised budget of	£34,100.00 for 2018/2019 (earmarked funds)

The Town Improvements earmarked fund as at 01 April 2017 is £68,000.00 but these items will reduce that amount by the end of the financial year on 31 March 2018 to at least £55,610.00 for the first three items listed:

- During the current financial year 2017/2018, the following have been spent under this heading donation to Tourist Information Pop-Up Centre £3,500.00
- Match funding to Haverhub of £6,600.00 (not yet paid)
- Van – cost £15,340.00 net, less earmarked funds held of £8,050.00 = £7,290.00 from town improvements. We are awaiting a reimbursement for the sale of the old van of approximately £5,000.00. Therefore the shortfall from Town Improvements earmarked fund 2017/2018 is estimated at £2,290.00
- Donations 2017/2018 budget was set at £5,000.00, the amount left to allocate to date is £80.00. However, the donation to Portfield Recreation Committee of £1,500.00 has been included in this year's spend when it has been budgeted under Racecourse Grants for 2017/2018 under heading number 150/8

150/5 Christmas Lights

Amount suggested by MES	£35,000.00
Revised amount suggested by PPF	£30,000.00
New revised budget	£28,000.00 for 2018/2019

184/1 Festival Week

Amount suggested	£21,000.00
Amount reduced to	£15,000.00 in 2018/2019 budget
Amount currently held in earmarked funds	NIL
Would give a revised budget of	£15,000.00 for 2018/2019

3. EARMARKED FUNDS/RESERVES

As at the start of the 2017/2018 financial year on 01 April 2017, the earmarked funds were:

General fund	£82,013.81
Town Band	£2,542.00
Welsh Language Policy	£6,000.00
Cemetery Works	£8,000.00
Civic Regalia	£1,900.00
Redundancy Fund	£10,000.00
Rent	£45,500.00
Picton Centre Improvements	£15,000.00
Replacement of Van	£8,050.00
Town Improvements	£68,000.00
Sheriff	£2,000.00
Twinning	£1,500.00

HTC New Offices	<u>£45,000.00</u>
Total	£295,505.81

Revisions will need to be made to the General Fund amount as currently set too low.

End of Report B

Following the above reports correspondence has been received from Pembrokeshire County Council clarifying the average cost of election of Town Councillors at £5,765.79 per ward. However, it appears that as the Garth election cost £8,184.39 and the Prendergast election cost £7,920.49, then the average election for Haverfordwest Town Council is higher. Uncontested elections cost significantly less and can be incorporated within our existing precept figures. Consideration was given to an increase in precept of £2.21 per household which would be ring-fenced in earmarked reserves towards future elections, with a review taking place annually.

The choices available to Council are

- Raise precept now to £57.03 to cover proposed shortfalls and review annually
- Make no change to the precept and utilise existing earmarked funds if elections take place
- Reduce other budget headings to cover the shortfall of election costs

Cllr A Buckfield proposed to increase the precept to £57 per household, seconded by Cllr J Morgans. Cllr G Howell proposed an amendment to increase the precept by £2.21 to £57.03, seconded by Cllr S Hooper. A vote was taken on the amendment - seven voted in favour, three voted against. The amendment was carried.

It was proposed, seconded and all voted in favour to accept the budgets for 2018/2019 financial year with the above amendment.

RESOLVED: That the Budget is accepted and that the Precept is set at £258,692.64 for the 2018/2019 financial year

Cllr P Jones left the meeting at 7.52pm
Cllr P Jones re-joined the meeting at 7.54pm

1424 PCC LOCAL DEVELOPMENT PLAN 2 (LDP2)

No comments from councillors had been received to date. The deadline for comments is 5th January 2018. Cllr Howell offered to collate councillors' views and forward to the Clerk to submit. This was proposed, seconded and all voted in favour.

RESOLVED: Cllr Howell to collate Councillors' views, to be forwarded by the Town Clerk

The Deputy Town Clerk left the meeting at 8.08pm
Cllr P Jones left the meeting at 8.09pm
Both re-joined the meeting at 8.12pm

1425 COMMUNITY RESILIENCE GUIDANCE

County Cllr T Evans put forward a suggestion that Haverfordwest Town Council are involved in any future training sessions or seminars provided by the Dyfed Powys Local Resilience Forum. The Clerk suggested that she liaise with Pembrokeshire County Council to set up a seminar for County councillors and town councillors to be present. This was proposed, seconded and all voted in favour.

RESOLVED: The Town Clerk to arrange a seminar with Pembrokeshire County Council for all county and town councillors to attend

1426 APPOINTMENT TO THE TWINNING ASSOCIATION COMMITTEE

Cllr P Iles has resigned, leaving Cllr Buckfield in capacity as Mayor, Cllr Mrs Morgan and Cllr Mrs Murray on the committee. Three more councillors are required. Cllr C Thomas and Cllr P Jones agreed to go on the committee. It was agreed to leave the third vacancy open for the time being.

RESOLVED: Cllr Chris Thomas and Cllr Peter Jones to represent Haverfordwest Town Council on the Twinning Association Committee

1427 PRENDERGAST WARD VACANCY

There have been no applications as a result of the casual vacancy, so there is now the ability to co-opt. The Mayor gave an overview of the co-option process.

RESOLVED: The Town Clerk to advertise for co-option in the New Year as per legal requirements

1428 APPLICATIONS FOR FINANCIAL ASSISTANCE

1. **Garth Steering Committee:** £971.58 requested towards funding a monthly Cinema Club for Garth ward residents.

RESOLVED: That this application is deferred until next Full Council to allow further contact by Cllr Mrs Murray with applicant

2. **Glanceddau Dancers:** £600.00 requested to fund the cost of Hall hire.

RESOLVED: That the Council donate the sum of £150 to the Glanceddau Dancers under the Local Government Act 1972 Section 145, with a recommendation to re-apply in future financial years

3. **The Ambulance Services Union:** financial support requested for general support in fundraising throughout Wales.

RESOLVED: It was agreed that no support would be given to the Ambulance Services Union at this time

4. **Cleddau Chamber Orchestra:** £600.00 requested towards the additional hire costs of the new meeting venue in Johnston.

RESOLVED: That the Council donate the sum of £150 to the Cleddau Chamber Orchestra under the Local Government Act 1972 Section 145, with a recommendation to re-apply in future financial years

1429 ACCOUNTS FOR PAYMENT

All voted in favour of approving the accounts for payment and acceptance of receipts.

RESOLVED: The accounts were approved for payment and receipts were accepted

1430 ITEMS FOR NEXT AGENDA

Grants Process

Homelessness – to discuss Pembrokeshire County Council’s policy

Cllr Mrs B Morgan announced her intention to retire in the New Year following 35 years’ service. The Mayor thanked Cllr Mrs Morgan for her past contributions to the Council.

1431 DATE OF NEXT MEETING

The next meeting will be held on Wednesday 17th January 2018.

The Mayor wished all councillors a happy Christmas and a prosperous New Year.

There being no other business to discuss, the meeting closed at 8.39pm.

Signed Mayor

Signed Town Clerk

Date