MINUTES OF A MEETING OF FULL COUNCIL HELD ON WEDNESDAY 17th JANUARY 2018 AT 7PM IN THE COUNCIL CHAMBER, PICTON HOUSE, HAVERFORDWEST

PRESENT: Cllr A Buckfield (Mayor)

Cllr A Brooker Cllr J Collier Cllr C Evans Cllr A Griffiths Cllr A V Griffiths Cllr G Howell Cllr S Hooper Cllr D Jones

Cllr Mrs B Morgan Cllr J Morgans Cllr Mrs S Murray Cllr C Thomas

APOLOGIES: Cllr P Jones

County Cllr T Evans

Rev Fr N Cale, Mayor's Chaplain Mr M Cavanagh, PCC Link Officer Mr D Lynch, Western Telegraph

ABSENT: Cllr J Fulker

The Town Clerk, Deputy Town Clerk and Administration Assistant were in attendance.

County Cllrs D Bryan, T Tudor and A Tudor were in attendance.

Mr D Thomas, PCC Link Officer was in attendance.

The meeting opened with prayer.

1432 DECLARATIONS OF INTEREST FROM MEMBERS

Declarations of interest from members will be taken as and when they arise.

1433 QUESTIONS FROM MEMBERS OF THE PUBLIC

No questions had been received from members of the public.

1434 MINUTES OF THE LAST FULL COUNCIL MEETING

RESOLVED: The minutes of the Full Council meeting held on 20th

December 2017 were confirmed and signed as a true

record`

1435 MATTERS ARISING FROM THE RESOLUTIONS IN THE MINUTES OF 22nd NOVEMBER 2017

133/17 PCC Local Development Plan 2 – a request has been received from

Pembrokeshire County Council for a Councillor Representative as a contact point following feedback from the council. Cllr Collier volunteered

and all voted in favour.

RESOLVED: Cllr John Collier to represent Haverfordwest Town

Council in the PCC Local Development Plan 2

discussions

1436 MAYOR'S UPDATES AND CORRESPONDENCE

Christmas Lights – The Mayor gave thanks to all who organised the town's Christmas lights. There had been many compliments, no public complaints and only one problem which had been quickly resolved. Explanation for the lights being on during the day was given. The Christmas Lights sub-committee were reminded to include Mr Ian Butherway and Haverfordwest Business Circle in their future discussions.

Priory Saltings – There have been recent issues with fly tipping in this area. Various options to prevent fly tipping were discussed as this was a historic problem. Mr D Thomas suggested Council contacted the Enforcement Officers to give advice and assistance. This issue will be discussed further at a future Management, Estates and Strategy Committee meeting.

Picton House – The sub-committee were in the process of collating information and evidence to bring to Council. Cllr Collier requested minutes of the last minutes be circulated. The Town Clerk agreed to forward.

Town Museum – The museum have forwarded correspondence regarding the term of their loans which will be considered at the next Personnel, Policy and Finance committee meeting.

Forthcoming meetings – Two forthcoming meetings which are open to all councillors to attend are the Donation Presentation in the Parlour on Tuesday 23rd January at 6pm, and 'Meeting the Youth of the Town' on Thursday 25th January in St Martin's Hall at 5pm.

Precept – The Mayor expressed his pleasure that the Precept figure was presented within the timescales, largely due to earlier meetings. He congratulated all those who gave an input.

Oberkirch – The Mayor would be unable to attend the Strawberry Fair as it was after his term of office concluded. He will be attending the Oberkirch Carnival at the beginning of February.

Outside Bodies – The Mayor invited reports from councillors who had attended meetings.

- Cllr C Thomas attended a short meeting at the Garth Support Group. The Christmas events had been very successful. The funding from Communities First had now come to an end. Consideration was being given to another property for the youth and community work
- 2. Cllr G Howell attended a Once Voice Wales local area meeting. PALC were becoming defunct, with Once Voice Wales now the main body. A list of training for councillors is available from Cllr Howell. A National Awards Scheme is available for Councils to promote good work in their area.

County Cllr A Tudor left the meeting at 7.23pm

03/18

1437 PLANNING APPLICATIONS

Ref.No.17/0786/PA Erection of a Dwelling

Land adjacent to Heritage Gate

Haverfordwest

RESOLVED: This Application has been withdrawn

Ref. 17/0915/PA Residential development 2 dwellings

Plot adjacent Snowdrop Lane

Haverfordwest

RESOLVED: SUPPORT

Ref. No 17/0924/PA Storage Facilities

Next to Bridge Meadow Car Park

Bridge Meadow Lane

Haverfordwest

RESOLVED: SUPPORT

Ref. No. 17/0866/PA Creation of three apartments and proposed

rear extension 29 High Street Haverfordwest

RESOLVED:` SUPPORT

The Mayor again offered thanks to Cllr Collier for his hard work and involvement in dealing with previous planning applications.

1438 REPORT OF THE MANAGEMENT, ESTATES AND STRATEGY COMMITTEE

The following report was submitted:

REPORT OF MEETING OF MANAGEMENT, ESTATES AND STRATEGY COMMITTEE HELD ON TUESDAY 2 JANUARY 2018 AT 7PM IN THE COUNCIL CHAMBER, PICTON HOUSE, HAVERFORDWEST

PRESENT: Cllr A V Griffiths (Chair)

Cllr A Buckfield (Mayor – ex-officio)

Cllr C Evans Cllr S Hooper Cllr D Jones

PRESENT as observers: Cllr C Thomas

APOLOGIES: Cllr A Brooker

Cllr J Fulker Cllr A Griffiths Cllr P Jones

The Town Clerk was in attendance.

Declarations of Interest from Members

Declarations of interest will be taken as and when they arise.

Matters arising from the report of the last meeting

Christmas Lights – The Mayor wished to comment on record that he had received positive feedback for this year's Christmas lights. He thanked all for their efforts.

Picton Centre

There were no updates at present. The working group are still currently reviewing a number of items as requested.

Cemeteries

St Martin's – Cllr A V Griffiths (Chair) has prepared a draft response to the concerned members of the public regarding the planned works to turn part of the cemetery in to a memorial garden. The letter confirms that their family headstones will not be moved as requested. Details of the proposed works will be included for further reassurance. All voted in favour of sending the letter with two amendments to wording.

RESOLVED:

The two members of the public are advised in writing that their family headstones will not be moved when part of St Martin's cemetery is converted to a memorial garden

Planned works to Lower Prendergast Cemetery

The assessment of the boundary wall by an engineer has been delayed until later in January 2018. An overview was given of the proposed clearance work in the cemetery. The future planting areas and maintenance works were also considered. Quotations for all three areas of work were considered. It was proposed, seconded and all voted in favour of the clearance work being carried out at a cost of £750.00 net.

The planting areas and maintenance works will be considered at the next meeting once more clarification has been sought from the contractor.

RESOLVED:

The clearance of Lower Prendergast Cemetery is awarded to Contractor A at the cost of £750.00 excl. VAT

You Are Here Boards

This item was deferred to the next meeting as Cllr P Jones was not present to give an update.

Breaking Out of the Gallery Paintings

The Council purchased three of the paintings from the Breaking Out of the Gallery exhibit in 2017 for display in the town. It was proposed by the Mayor that the potential locations for the paintings are: Pankhurst painting on the Castle Hotel, Otter painting in Bridge Meadow Park, County Show painting on Old Post Office in Quay Street. Cllr Hooper made a counter proposal with the potential sites: Pankhurst painting on Castle Hotel, Otter and County Show paintings to be displayed in the new County Library. All voted in favour of the counter proposal.

The proposed locality of all three paintings will be dependent on approval from both property owners - Pembrokeshire County Council and Castle Hotel.

Cllr Evans will approach the artist for advice on the preserving of the Pankhurst painting.

RECSOLVED: That a request is made to Pembrokeshire County

Council and Castle Hotel to display the three

paintings in/on their property

2018/2019 Strategic Plans

The future monitoring of the 2018/2019 strategic plans was discussed. It was agreed that each plan would be monitored by the working groups and committee.

Items for Next Agenda

• Our Vision – PLANED will be asked to be in attendance at the next meeting for this item.

There being no other business to discuss, the meeting closed at 8.12pm.

END OF REPORT

ACCEPTANCE of the above report, all voted in favour

The report of the Management, Estates and Strategy RESOLVED:

Committee meeting held on 2nd January 2018 is

accepted as a true record

1439 REPORT OF THE PERSONNEL, POLICY AND FINANCE COMMITTEE

The following report was submitted:

REPORT OF MEETING OF PERSONNEL, POLICY AND FINANCE COMMITTEE HELD ON WEDNESDAY 3 JANUARY 2018 AT 7PM IN THE COUNCIL CHAMBER, PICTON HOUSE, HAVERFORDWEST

PRESENT: Cllr C Thomas (Vice Chair)

Cllr A Buckfield (Mayor – ex-officio)

Cllr G Howell

Present as observer: Cllr S Hooper

APOLOGIES: Cllr Mrs B Morgan (Chair)

> Cllr J Collier Cllr P lles Cllr J Morgans Cllr Mrs S Murray

The Town Clerk was in attendance.

As the meeting was not quorate, no items were discussed. The meeting was closed at 7.02pm.

END OF REPORT

RESOLVED: That there is no report of the Personnel, Policy and

Finance Committee meeting of 3rd January 2018 as the

meeting was inquorate

1440 FIXED TERM INVESTMENT

The existing Fixed Rate Bond with Lloyds Bank matures on 8th February 2018. The reinvestment rate into a new Fixed Rate Bond would not be available until the beginning of February. Consideration was given to the possible need to access funds for payment of backdated rent of Picton House and for the potential relocation of Haverfordwest Town Council. A range of investment options were discussed. It was proposed, seconded with the majority voting in favour that the funds are reinvested with Lloyds Bank in a new 32 Day Notice account.

RESOLVED: That the monies maturing from the Lloyds Bank fixed

Rate Bond on 8th February are reinvested into a Lloyds

Bank 32 Day Notice Account

1441 PEMBROKESHIRE COUNTY COUNCIL 2018/2019 BUDGET CONSULTATION

A lengthy debate took place regarding Pembrokeshire County Council's 2018/2019 budget consultation. A vote was taken with the majority in favour of responding to the consultation individually rather than collectively as a Council.

Cllr Mrs S Murray wished to have it recorded that she disagrees with the decision.

RESOLVED: To inform Pembrokeshire County Council that

Haverfordwest Town Council would not be responding to their 2019/2019 Budget Consultation as a Council, but

councillors would do so individually

1442 PLANNING LAW IN WALES CONSULTATION PAPER

It was agreed to defer discussion to the Personnel, Policy and Finance committee meeting in February

RESOLVED: To defer to the February meeting of Personnel, Policy

and Finance Committee

1443 NAMING OF NEW COUNTY LIBRARY AND GALLERY

Following a brief discussion, it was proposed, seconded and all voted in favour to recommend the name of Riverside Cultural Centre with National Gallery of Wales and National Library of Wales written underneath.

RESOLVED: To name the new county library and gallery as the

Riverside Cultural Centre, with National Gallery of Wales and National Library of Wales written underneath

on the signage

1444 CASTLE WARD VACANCY

Cllr Peter Iles has tendered his resignation due to personal reasons, creating a vacancy in Castle Ward. The Electoral Office has been informed. It was also noted that two expressions of interest had been received for the Prendergast ward vacancy. A suggestion was offered to hold a town meeting to promote the Council and the role of a councillor, and it was agreed to defer to the Personnel, Policy and Finance committee for further review.

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RESOLVED: To defer discussions on how to promote the role of the

councillor to the Personnel, Policy and Finance

Committee

1445 APPLICATIONS FOR FINANCIAL ASSISTANCE

1. Gwersyll yr Urdd Glan-llyn: financial support request towards funding the Urdd National Eisteddfod 2018.

RESOLVED: That this application is deferred to allow the request of

further information on which Haverfordwest schools are

involved

2. Garth Steering Group: £971.58 requested towards funding a monthly Cinema Club for Garth ward residents

RESOLVED: That the Council donate the sum of £500 to the Garth

Steering Group under the Local Government Act 1972

Section 145

1446 ACCOUNTS FOR PAYMENT

All voted in favour of approving the accounts for payment and acceptance of receipts.

RESOLVED: The accounts totalling £23,114.17 including VAT were

approved for payment and receipts totalling 74,997.96

excluding VAT were accepted

1447 ITEMS FOR NEXT AGENDA

There are no items for the next agenda.

County Cllr D Bryan wished to record his thanks to Cllr Mrs Morgan on her impending retirement, for her years for service to the town.

County Cllr Bryan and Mr D Thomas left at 8.34pm.

The Mayor addressed the issue of the absence of councillors from Council meetings and confirmed the process should a councillor be disqualified through non-attendance.

1448 DATE OF NEXT MEETING

The next meeting will be held on Wednesday 21st February 2018.

There being no other business to discuss, the meeting closed at 8.37pm.

Signed	 Mayor
Signed	 Town Clerk
Date	