

**MINUTES OF THE ANNUAL MEETING OF FULL COUNCIL HELD ON THURSDAY
17 MAY 2018 AT 11AM IN BETHESDA BAPTIST CHURCH, BARN STREET,
HAVERFORDWEST**

PRESENT: Cllr A Buckfield (Mayor)
Cllr A Brooker
Cllr J Collier
Cllr S Cook
Cllr J Dunckley
Cllr A Edwards
Cllr C Evans
Cllr A V Griffiths
Cllr S Hooper
Cllr G Howell
Cllr D Jones
Cllr J Morgans
Cllr Mrs S Murray
Cllr C Thomas

APOLOGIES: Cllr A Griffiths
Cllr P Jones
Cllr M Mathias

The Town Clerk, Deputy Town Clerk and Administration Officer were in attendance.

The Mayor's Chaplain, Rev Fr A Evans, was in attendance and led the Council in prayer.

1530 ELECTION OF THE MAYOR (CHAIR)

It was proposed, seconded and all voted in favour that Cllr Mrs S Murray be elected as Mayor and Admiral of the Port of Haverfordwest for 2018/2019; and 2019/2020 subject to re-election at the 2019 Annual Meeting.

RESOLVED: Cllr Mrs S Murray is appointed Mayor of Haverfordwest and Admiral of the Port of Haverfordwest for the ensuing term of office

Cllr Mrs S Murray made her Declaration of Acceptance of Office as Town Mayor and Admiral of the Port of Haverfordwest

Cllr Mrs S Murray appointed Mr P Murray as her Consort

1531 DECLARATIONS OF INTEREST FROM MEMBERS

Declarations of interest from members will be taken as and when they arise.

1532 ELECTION OF THE TOWN SHERIFF

It was proposed, seconded and all voted in favour that Cllr C Thomas be elected as Sheriff for 2018/2019; and 2019/2020, subject to re-election at the 2019 Annual Meeting.

The Sheriff, Cllr C Thomas, presented the retiring Sheriff, Cllr G Howell, with a former Sheriff's medal.

RESOLVED: Cllr C Thomas is appointed Sheriff of Haverfordwest for the ensuing term of office

Cllr C Thomas appointed Mrs A Thomas as Sheriff's Lady

1533 ELECTION OF DEPUTY MAYOR

It was proposed, seconded and the majority voted in favour that Cllr A Buckfield be elected as Deputy Mayor for 2018/2019; and 2019/2020, subject to re-election at the 2019 Annual Meeting.

RESOLVED: Cllr A Buckfield is appointed Deputy Mayor for the ensuing term of office

1534 APPOINTMENT OF MAYOR'S CHAPLAIN

The Mayor, Cllr Mrs S Murray, appointed Rev Fr A Evans as her Chaplain.

RESOLVED: Rev Fr A Evans is appointed Mayor's Chaplain

1535 VOTE OF THANKS TO OUTGOING MAYOR

The Mayor, Cllr Mrs S Murray, proposed a vote of thanks to the out-going Mayor, Cllr A Buckfield. Cllr A Buckfield responded.

1536 COUNCILLOR'S OATH

Councillors confirmed their commitment with the oath of office.

1537 APPOINTMENT OF SERGEANT'S AT MACE AND SERGEANT AT ARMS

It was proposed, seconded and all voted in favour that Miss M Squelch and Mr D Williams are appointed Sergeant's at Mace.

It was proposed, seconded and all voted in favour that Mrs P Hall is appointed Sergeant at Arms.

RESOLVED: Miss M Squelch and Mr D Williams were appointed Sergeant's at Mace

Mrs P Hall was appointed Sergeant at Arms

1538 RE-ADOPT STANDING ORDERS AND FINANCIAL REGULATIONS

It was proposed, seconded and all voted in favour that Council re-adopt Standing Orders and Financial Regulations.

RESOLVED: Standing Orders and Financial Regulations are re-adopted

1539 DATES OF COUNCIL MEETINGS FOR 2018/2019

It was proposed, seconded and all voted in favour that the dates for the Council Meetings for 2018/2019 are accepted as per attached schedule.

RESOLVED: **Dates of Council Meetings for 2018/2019 be as listed in the attached schedule**

1540 COUNCILLORS TO COMMITTEE

It was proposed, seconded and all voted in favour to appoint Councillors to the Management, Estates and Strategy (MES) Committee and Personnel, Policy and Finance (PPF) Committee as outlined in attachment 2.

RESOLVED: **Councillors appointed to the Management, Estates and Strategy Committee and Personnel, Policy and Finance Committee**

1541 PRESENTATION OF THE CITIZEN AWARD AND YOUNG LAUREL AWARD

The Mayor bestowed the Citizen Award to Mrs Heather Scammell, Mr David Williams, Mrs Elaine Williams, Mr Christopher Doran and posthumously to the late Mrs Anne Doran, in recognition of their tireless work in promoting the plight of Withybush Hospital in Haverfordwest and to keep it in the forefront of the townspeople's minds.

The award was collected by Ms Heather Scammell on their behalf.

No presentation was made for the Young Laurel Award as no nominations were received.

RESOLVED: **The Citizen's Award was conferred to Mrs Heather Scammell, Mr David Williams, Mrs Elaine Williams, Mr Christopher Doran and posthumously to the late Mrs Anne Doran**

1542 DATE OF NEXT MEETING

The next meeting will be held on Wednesday 20th June 2018.

Signed Mayor

Signed Town Clerk

Date

HAVERFORDWEST TOWN COUNCIL

DATES OF COUNCIL AND COMMITTEE MEETINGS 2018-2019

ANNUAL MEETING/MAYOR MAKING	Thursday 17th May 2018
MES Committee PPF Committee FULL COUNCIL MEETING	Tuesday 5 th June 2018 Wednesday 6 th June 2018 Wednesday 20th June 2018
MES Committee PPF committee FULL COUNCIL MEETING	Tuesday 3 rd July 2018 Wednesday 4 th July 2018 Wednesday 18th July 2018
NO MEETINGS	August 2018
MES Committee PPF Committee FULL COUNCIL MEETING	Tuesday 4 th September 2018 Wednesday 5 th September 2018 Wednesday 19th September 2018
MES Committee PPF Committee FULL COUNCIL MEETING	Tuesday 9 th October 2018 Wednesday 10 th October 2018 Wednesday 24th October 2018
MES Committee PPF Committee FULL COUNCIL MEETING	Tuesday 6 th November 2018 Wednesday 7 th November 2018 Wednesday 21st November 2018
MES Committee PPF Committee FULL COUNCIL MEETING	Tuesday 4 th December 2018 Wednesday 5 th December 2018 Wednesday 19th December 2018
MES Committee PPF Committee FULL COUNCIL MEETING	Tuesday 8 th January 2019 Wednesday 9 th January 2019 Wednesday 23rd January 2019
MES Committee PPF Committee FULL COUNCIL MEETING	Tuesday 5 th February 2019 Wednesday 6 th February 2019 Wednesday 20th February 2019
MES Committee PPF Committee FULL COUNCIL MEETING	Tuesday 5 th March 2019 Wednesday 6 th March 2019 Wednesday 20th March 2019
MES Committee PPF Committee FULL COUNCIL MEETING	Tuesday 2 nd April 2019 Wednesday 3 rd April 2019 Wednesday 17th April 2019
ANNUAL MEETING/MAYOR-MAKING	Thursday 16th May 2019

All meetings (except Mayor-Making) are held in the Council Chamber and commence at 7pm, unless otherwise advised

HVERFORDWEST TOWN COUNCIL

ANNUAL MEETING 17 May 2018 - Agenda Item 12

Mayor Cllr Mrs Sue Murray – ex-officio on both committees

Management, Estates and Strategy Committee (MES)

Cllr J Collier
Cllr S Cook
Cllr A Edwards
Cllr C Evans
Cllr A Griffiths
Cllr A V Griffiths
Cllr S Hooper
Cllr D Jones

Personnel, Policy and Finance Committee (PPF)

Cllr A Brooker
Cllr A Buckfield
Cllr J Dunckley
Cllr G Howell
Cllr P Jones
Cllr M Mathias
Cllr J Morgans
Cllr C Thomas