

**Report of the meeting of the Personnel, Policy and Finance Committee
held on Wednesday 8 September 2021 at 6pm via video conference**

Present	Cllr S Hooper Cllr D Blyth Cllr Buckfield Cllr B Ferguson Cllr C Thomas	PPF Committee Chair PPF Committee Vice Chair Mayor/Ex-officio
Apologies	Cllr E Perkins	
Observer	Cllr C Evans Cllr G Roberts Cllr J Twigg	Deputy Mayor

The Town Clerk was in attendance

Declarations of interest from Members

Agenda Item	Member	Interest	Nature of interest
No declarations made			

Report of the last meeting

No updates.

Accounts to 31 July 2021

Recommendation

Accounts accepted to 31 July 2021

2022/2023 Action Plans

Action plans are to be drafted for consideration. These will support the setting of the budget and precept in December.

Policies

a. Welsh Language Scheme

It was agreed for a task and finish group to review the impact on resources and budget required for translation services. Cllr Ferguson and Cllr Evans agreed to be on the group, with at least one additional member to be added at the next full council meeting.

Cllr D Blyth left at 6.28pm

b. Service Level Agreements

Councillor Ferguson provided an overview of the draft agreement. All voted in favour for the Grant Funding Review Task and Finish Group is to be reactivated and tasked with drafting a policy to support the agreement. All voted in favour for the draft agreement to be adopted with the late payment rate set at zero percent, supporting audited annual accounts for three-years and the need for two representatives on the body to be considered at Full Council.

Recommendation

Welsh Language Scheme Task and Finish Group created with terms of reference to include:

- **Members: Cllr B Ferguson, Cllr C Evans, one to three additional members to be agreed at Full Council meeting in September;**
- **To provide a draft action plan with budget for the Welsh Language Scheme for the November Committee meeting**

R14/02

Service Level Agreements:

- Agreement is adopted with listed inclusion and number of representatives on outside body to be agreed by Full Council
- Grant Funding Review Task and Finish Group is reactivated and tasked with draft a policy

Operation London Bridge Guidance

A guidance note was produced to assist councils to consider in advance the implications the passing of H M Queen Elizabeth the Second would have on their activities and to help us plan what actions we wish to take when the event occurs. Majority voted in favour to adopt the One Voice Wales guidance note for future use.

Recommendation

Operation London Bridge guidance note is adopted for future use

Review of Standing Orders Sections 1, 2 & 3 – Cllr A Buckfield

It was agreed that a Task and Finish Group is created to review Standing Orders 1, 2 and 3, in conjunction with our civic events. The members are to be decided at the next full council meeting.

Recommendation

Terms of Reference and Members for a Review of Standing Orders Parts 1, 2 and 3 in conjunction with our civic events Task and Finish to be agreed by Full Council

Independent Remuneration Panel for Wales - Draft Consultation and Proposals for 2022/2023

The draft proposals were considered for information purposes only as the consultation date had passed.

Financial Support

a) The VC Gallery

The application request financial support of £500.00 for a cold-water swimming group project called 'Mor Mor Mor'. All voted in agreement to award funding of £500.00 under Local Government Act 2000 Section 2.

Recommendation

The VC Gallery is granted a donation of £500.00

Staffing Update

All voted in favour of exercising the PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

Resolved

That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the meeting

Items for next agenda

- Review on where and how meetings of Council are held

With no further business to consider, the meeting ended at 8.04pm