

**Minutes of the hybrid meeting of the Personnel, Policy and Finance Committee  
held on Thursday 7 July 2022 at 6pm in the Old Wool Market**

<b>Present</b>	Cllr M Lewis Cllr A Buckfield Cllr J Brady Cllr J Hackett Cllr H Lewis Cllr J Owens Cllr J Twigg J Raymond A Dullaghan	PPF Committee Chairman Chairman of Council / Mayor - Ex-officio  PPF Committee Vice Chairman Town Clerk Senior Administration Officer
<b>Observer</b>	Cllr K Jones Cllr S Pearce Cllr B Simister	

Members of the public

**Apologies** Cllr J Brady

**Declarations of interest from Members**

<b>Agenda Item</b>	<b>Member</b>	<b>Interest</b>	<b>Nature of interest</b>
Financial Support	Cllr J Twigg	Personal & prejudicial	Director of Haverfordwest Parkrun
Financial Support	Cllr J Twigg	Personal & prejudicial	S James is a family relative

**Report of the last meeting**

No updates.

**Accounts to 31 May 2022**

**Recommendation**

**Accounts accepted to 31 May 2022**

**2022-2023 Budget**

The process will need to start in September. A draft budget will be provided with estimated increases included.

**Policies**

**i. Council Training Plan**

It was agreed to include that every Councillor must attend the Code of Conduct Training by 31 December 2022 and to sign a statement confirming completion and that they understood it. It was requested that the training needs for Staff are updated for consideration at a future meeting. All voted in favour to adopt the Council Training Plan

**Recommendation**

**Council Training Plan is adopted**

**Financial Support**

**i. Haverfordwest Parkrun**

The application requests financial support of £3,000.00 towards the purchase and installation of a storage container on Haverfordwest Upper Racecourse for parkrun events.

## R12/02

It was agreed to request further information – provide clarification on quotation, details of other supplies; proof of costs, including covid and contingency; letters of support; further details on match funding.

**ii. S James**

The application requests financial support of £500.00 towards the purchase of a defibrillator. All voted in favour to award funding of £500.00 under Local Government Act 2000 Section 2.

**iii. Pride Pembrokeshire**

The application requests financial support of £3,000.00 towards events to celebrate Pride Pembrokeshire. All voted against giving any financial support.

**Recommendation**

**S James is awarded a donation of £500.00**

**Pride Pembrokeshire is not awarded a donation**

**Town Centre Developments – Cllr G Roberts**

Item is deferred for more information.

**For agenda item Staffing Matters** all voted in favour of exercising the PUBLIC BODIES ADMISSION TO MEETINGS) ACT 1960

**Resolved**

**That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted the Press and Public be excluded from the meeting**

Members of the public left the meeting

**Staffing Matters**

No recommendations.

**Items for next agenda**

- Consider 2023-2024 budget

**With no further business to consider, the meeting ended at 7.44pm**