

**Minutes of the hybrid meeting of the Personnel, Policy and Finance Committee  
held on Thursday 12 January 2023 at 6pm in the Old Wool Market**

<b>Present</b>	Cllr J Twigg Cllr A Buckfield Cllr J Owens Cllr J Brady Cllr J Hackett J Raymond M James	PPF Committee Vice Chairman – Acting Chairman Chairman of Council / Mayor - Ex-officio  Town Clerk Administration Officer
<b>Observer</b>	Cllr P Johnson	
<b>Apologies</b>	Cllr A Brooker Cllr H Lewis Cllr M Lewis Cllr K Jones	PPF Committee Chairman

**Declarations of interest from Members**

<i>Agenda Item</i>	<i>Member</i>	<i>Interest</i>	<i>Nature of interest</i>
No declarations made			

**Update of the previous meeting**

The responses to queries raised on the accounts were circulated by email by the Administration Officer.

**Accounts to 30 November 2022**

**Recommendation**

**Accounts to 30 November 2022 were accepted**

**Draft 2023-2024 Budget**

Pembrokeshire County Council have granted an extension for the submission of the precept for the 2023-2024 financial year. An extraordinary meeting of Council will be held to consider the 2023-2024 budget and precept, with the date to be agreed in due course.

*Cllr J Brady arrived at 6.11pm*

The following draft action plans are to be completed and uploaded to the shared folder: Cemeteries; Youth Involvement; Priory Saltings; Events; Civic Events; Twinning.

The budget headings with proposed amounts provided by the Committee Chair were considered; it was felt that action plans would be required to support them.

Updates on the Sports Pavilion and Picton Centre were given following the recent damage caused due to the extremely frosty weather conditions.

*Cllr J Brady left at 7.17pm*

**Financial Support**

**i. Lifepoint Church Pembrokeshire**

The application requests financial support of £500.00 towards Christmas 2022 food hampers and an event for families in need. Due to the late submission of the application, the event had since been held and downscaled in line with the available funds held. The applicant advised that they would consider making an application for future events. All voted in favour to make no donation as the event had been held.

## R1/02

### ii. **Wales Air Ambulance – Welsh Air Ambulance Charitable Trust**

The application requests financial support of £500.00 towards the delivery of lifesaving advanced medical care on standby 24/7, 365 days a year. All voted in favour to award £500.00 under the Local Government Act 2000 Section 2.

#### **Recommendation**

**Lifepoint Church Pembrokeshire are not awarded a donation**

**Wales Air Ambulance – Welsh Air Ambulance Charitable Trust is awarded a donation of £500.00**

#### **Haverfoodfest request for storage space**

The request is within the remit of the Management, Estates and Strategy Committee and it will be considered at the next meeting.

**For agenda item Staffing Matters** all voted in favour of exercising the PUBLIC BODIES ADMISSION TO MEETINGS) ACT 1960

#### **Resolved**

**That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted the Press and Public be excluded from the meeting**

#### **Staffing Matters**

Mayor wished to record his respect and thanks to the Staff during the absence of the Town Clerk and to the Town Clerk for being contactable for direction throughout. Councillor Johnson, Committee Chairman, was commended for his advice and support given to the Staff. Thanks were given to the Mayor, Councillor Johnson and Councillor Pearce by the Town Clerk for supporting the Staff Members during her absence. Thanks were recorded to A Manning, Administration Officer, for her endeavours.

#### **Recommendation**

**Staffing Sub-Committee to consider a Policy for Special Leave of Absence**

#### **Items for next agenda**

No items requested

**The meeting closed at 8.05pm.**