

**Minutes of the hybrid meeting of the Personnel, Policy and Finance Committee
held on Thursday 9 March 2023 at 6pm in the Old Wool Market**

Present	Cllr M Lewis	PPF Committee Chairman
	Cllr J Brady	
	Cllr A Buckfield	Chairman of Council / Mayor - Ex-officio
	Cllr J Hackett	
	Cllr H Lewis	
	Cllr J Owens	
	Cllr J Twigg	PPF Committee Vice Chairman
	J Raymond	Town Clerk

Observer Cllr P Johnson

Apologies Cllr A Brooker
Cllr K Jones

Declarations of interest from Members

<i>Agenda Item</i>	<i>Member</i>	<i>Interest</i>	<i>Nature of interest</i>
Financial Support	Councillor J Twigg	Personal	HTC appointed Member on the Portfield Recreation Committee and Haverfordwest Racecourse (Public Park) Trust
Financial Support	Councillor A Buckfield	Personal	HTC appointed Member on the Portfield Recreation Committee and Haverfordwest Racecourse (Public Park) Trust
Financial Support	Councillor J Owens	Personal	HTC appointed Member on the Portfield Recreation Committee

Update of the previous meeting

No updates.

Accounts to 31 January 2023

Recommendation

Accounts to 31 January 2023 were accepted

Policies and Procedures

- i. **Volunteer Policy**
Deferred for more information to be obtained.

Financial Support

- i. **Portfield Recreation Committee – Service Level Agreement**
The Committee made a written request to be considered for a service level agreement (SLA). It was agreed that initial discussions commence to ascertain the requirements of the agreement between three Members of the Committee and our appointed representatives – Councillor’s M Lewis, J Owens, J Twigg.
- ii. **Haverfordwest Racecourse (Public Park) Trust – Service Level Agreement**
The Trust made a written request to be considered for a service level agreement (SLA). It was agreed that initial discussions commence to ascertain the requirements of the agreement between three Members of the Trust and our appointed representatives – Councillor’s M Lewis, J Owens, J

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Twigg. It was also agreed that the request to meet the cost of their insurance policy is considered alongside the SLA.

iii. Viking Explorer Scout Unit

The application requested a donation of £500.00 for one member of the unit to take part in the 25th World Scout Jamboree in South Korea. It was proposed that no donation be given and if any member from Haverfordwest wishes to attend, then that application would be considered. There were no seconders. Another proposal was made to donate the sum of £100.00 under the Local Government Act 2000 Section 2 as the member attends the Welsh school in Haverfordwest and intends to disseminate the information there.

Recommendation

Portfield Recreation Committee – Discussions to take place to ascertain requirements with appointed Members from both organisations

Haverfordwest Racecourse (Public Park) Trust – Discussions to take place to ascertain requirements of a Service Level Agreement

Viking Explorer Scout Unit – Financial donation of £100.00 is given

Staffing Matters

No recommendations made.

Items for next agenda

No items for next agenda.

The meeting closed at 6.42pm.