

**Minutes of the hybrid meeting of the Personnel, Policy and Finance Committee
held on Thursday 9 February 2023 at 6pm in the Old Wool Market**

Present	Cllr M Lewis Cllr J Twigg Cllr A Buckfield Cllr J Brady Cllr J Hackett Cllr H Lewis Cllr J Owens J Raymond	PPF Committee Chairman PPF Committee Vice Chairman – Acting Chairman Chairman of Council / Mayor - Ex-officio Town Clerk
Observer	Cllr P Johnson Cllr T Moses	
Apologies	Cllr A Brooker Cllr K Jones	

Declarations of interest from Members

<i>Agenda Item</i>	<i>Member</i>	<i>Interest</i>	<i>Nature of interest</i>
No declarations made			

Update of the previous meeting

No updates.

Cllr J Hackett arrived at 6.05pm.

Accounts to 31 December 2022**Recommendation**

Accounts to 31 December 2022 were accepted

Policies and Procedures**i. Volunteer Policy**

The draft policy provided by One Voice Wales was the preferred option. The discussion continued with all in agreement that a Volunteer Manager would need to be appointed on each project, who would oversee the completion of the safety talk to volunteers at the start of the session, completion of the risk assessment and ensuring the Volunteer Agreements were signed. All voted in favour for the policy to be brought back to the next full council meeting with the supporting information.

Recommendation

Volunteer Policy to be updated and reviewed at the next Full Council meeting

Cllr T Moses left at 6.48pm.

Financial Support**i. Urdd Gobaith Cymru – Eisteddfod Yr Urdd**

The application requests financial support of £200.00 towards the Urdd National Eisteddfod. All voted in favour to make no donation as it was felt that any donations to fund representation could be made at a local level.

R04/02

ii. Clarby Warriors Pan Disability Football Squad, part of Clarbeston Road AFC and Fishguard Thunderbolts Disability Multi-Sports Squad

The application requests financial support of £500.00 towards the transportation costs to tournaments. All voted in favour to award £500.00 under the Local Government Act 2000 Section 2.

Recommendation

Urdd Gobaith Cymru – Eisteddfod Yr Urdd are not awarded a donation

Clarby Warriors Pan Disability Football Squad, part of Clarbeston Road AFC and Thunderbolts Disability Multi-Sports Squad is awarded a donation of £500.00

Items for next agenda

- Staffing Matters

The meeting closed at 7pm.