

**Minutes of the hybrid meeting of the Management, Estates and Strategy Committee
held on Tuesday 7 March 2023 at 6pm in the Old Wool Market**

Present	Cllr P Johnson	MES Committee Chairman
	Cllr R Blacklaw-Jones	
	Cllr A Buckfield	Chairman of Council / Mayor - Ex-officio
	Cllr R Evans	
	Cllr A Griffiths	
	Cllr T Moses	
	Cllr S Pearce	
Cllr B Simister		
J Raymond	Town Clerk	

Observer	Cllr A Brooker
	Cllr J Hackett
	Cllr K Jones
	Cllr H Lewis
	Cllr M Lewis
	Cllr J Owens
	Cllr J Twigg

Apologies	Cllr G Roberts	MES Committee Vice Chairman
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Declarations of interest from Members

<i>Agenda Item</i>	<i>Member</i>	<i>Interest</i>	<i>Nature of interest</i>
No declarations made			

Updates on the minutes of the last meeting

No updates.

2022-2023 Action Plans

Cemeteries:

St Martins: No updates

Lower Prendergast: No updates.

Upper Prendergast: No updates.

Christmas Lights sub-committee: No updates.

Community Garden: The contract for delivery and placing of soil in the large planters has been completed.

Councillor R Evans and Councillor J Twigg arrived at 6.03pm.

It was agreed to order the soil now for the smaller planters so that the trees to go in. It was hoped that a tree in memory of Baby Calum can be planted there for relocation in the future. The polytunnel will be installed soon.

Councillor T Moses arrived at 6.09pm.

An engagement event will be held at the community garden on Monday 20 March 2023 from 2pm until 6.30pm.

Priory Saltings: No updates.

Sports Pavilion: New door locks have been installed and the replacement lights are awaiting installation.

Events: Draft minutes from the February and March meetings are awaited and will be circulated shortly.

2023-2024 Action Plans

Cemeteries: Tenders are to be issued for repairs to the walls at St Martins and Lower Prendergast, along with replacement of the railings at Upper Prendergast. Maintenance on the left hand side of St Martins is to be reviewed, it is hoped that this can be at least cutback. Grit bins are to be installed in the two cemeteries. There may be capacity to utilise grass cuttings from the cemeteries in the community garden. All voted to accept the action plan.

Christmas Lights: Town Clerk to engage with the Riverside Shopping Centre Manager regarding the switch on event. All voted to accept the action plan and to note that there is an engagement opportunity for the switch on event and all other events.

Youth Trip to Oberkirch: The youth are in the process of formatting their visit which is planned to take place in May 2024. This is a specific youth project with liaising taking place with the people in the youth club and reaching out to other youth organisations in the town. All voted in favour to accept the plan with the addition that the funds will be spent on deposits in preparation for the May 2024 visit.

Community Garden: All voted in favour to accept the action plan.

Events: The action plan will be updated by the sub-committee and considered at a future meeting for acceptance.

Recommendation

2023-2024 Action Plans for Cemeteries, Christmas Lights, Youth Trip to Oberkirch and Community Garden were accepted

Maintenance of the website and social media

Members of the Task and Finish Group will hold a meeting next Friday.

Items for next agenda

- Health and Safety at Old Wool Market

With no further business to consider, the meeting was at 7.06pm.