

**Minutes of the hybrid meeting of the Management, Estates and Strategy Committee
held on Monday 6 June 2022 at 6pm in the Old Wool Market**

Present	Cllr P Johnson Cllr R Blacklaw-Jones Cllr A Buckfield Cllr G Roberts J Raymond A Dullaghan	MES Committee Chairman Chairman of Council / Mayor - Ex-officio MES Committee Vice Chairman Town Clerk Senior Administration Officer
Apologies	Cllr T Moses	
Observer	Cllr H Lewis Cllr M Lewis Member of the public	

Election of the Committee Chairman

Resolved **Councillor P Johnson was appointed as the Committee Chairman**

Declarations of interest from Members

<i>Agenda Item</i>	<i>Member</i>	<i>Interest</i>	<i>Nature of interest</i>
No declarations made			

Election of the Committee Vice Chairman

Resolved **Councillor G Roberts was appointed as the Committee Vice Chairman**

Updates on the minutes of the last meeting

No updates.

2022-2023 Action Plans**Cemeteries:**

Lower Prendergast: An overview of the action plan was given.

Upper Prendergast: An overview of the action plan was given.

St Martins: The contract for the restabilising of a number of headstones is due to be fully completed in the near future.

Christmas Lights sub-committee: The festive display will need to reviewed for this year. It was suggested that a Christmas window display competition is considered and any hire agreements for lights is timed in line with the installation contract.

Community Garden: The minutes of the meeting of the Community Garden Steering Group held on 22 April 2022 were considered and accepted. A number of matters were noted and for referral back to the steering group by council appointed representatives. These included: should the Chair be a member of the council; is the insurance covered within the grant funding; is there a need for creation of a logo and how is the cost met; all publicity on social media, website and other platforms must be approved by the Town Clerk; we want to see a community interest company, trust or other set up to take on the running with 3-4 appointed representatives from council; grant is to be spent as set out in the grant application and approved by council; access to the garden is be clarified; why did the survey not pick up the electricity cables.

Picton Centre: No updates.

R09/02

Priory Saltings: Details for any future workshops are to be clarified. Japanese knotweed on the right-hand side from the Clay Lane entrance is to be reported to Pembrokeshire County Council.

Sports Pavilion: The offer to hire the building is to be promoted on social media and on posters.

Recommendation

Community Garden – the Steering Group minutes of 22 April 2022 were accepted

Request to adopt a bench

The request to install and accept future liability and maintenance for a bench in memory of the late Reg Chapman by the 41 Club was considered. It was felt that further details in relation to the costs were needed to make a decision.

Items for next agenda

- 2023-2024 Action Plans

With no further business to consider, the meeting ended at 7.30pm