

Thanks were given to the Administration Officer and Councillor Johnson for their support at the Civic Carol Service.

2305 Planning Applications

Ref No: 22/0563/PA	Proposal: Single storey extension to the front of Ellis House
Castle Ward	4, Ellis Avenue, Haverfordwest, Pembrokeshire, SA61 1NT
Resolved	Support

Ref No: 22/0742/PA	Proposal: Erection of Rear Boundary Fence & Access Gate (Relocation)
Priory Ward	32, Yeoman Avenue, Haverfordwest, Pembrokeshire, SA61 1FD
Resolved	Support – already approved

Ref No: 22/0557/PA	Proposal: Replacement Garage
Priory Ward	32, Glenover Park, Haverfordwest, Pembrokeshire, SA61 1HA
Resolved	Support

Ref No: 22/0731/PA	Proposal: Alterations, remodelling and single storey extension to existing dwelling.
Priory Ward	3, Cleddau Avenue, Haverfordwest, Pembrokeshire, SA61 1TX
Resolved	Already approved

Ref No: 22/0165/PA	Proposal: Change of use from office to A1 shop with own personal living accommodation above (partly in retrospect).
Castle Ward	2, Holloway, Haverfordwest, Pembrokeshire, SA61 2JL
Resolved	Already approved

Ref No: 22/0693/PA	Proposal: Partial demolition of existing building for the erection of additional dwelling (Plot 21) to the approved residential development (permission 20/0813/PA)
Priory Ward	141, Portfield, Haverfordwest, Pembrokeshire, SA61 1DY
Resolved	Support

Ref No: 22/0773/PA	Proposal: Variation/removal of condition 3 (Hours) & 4 (Usage) of planning permission 22/0230/PA
Castle Ward	Wilton Chambers, 4, Quay Street, Haverfordwest, Pembrokeshire, SA61 1BG
Resolved	Support

Ref No: 22/0832/AD	Proposal: Advertisement
Castle Ward	Nootts Pharmacy, 3, St Thomas Green, Haverfordwest, Pembrokeshire, SA61 1QX
Resolved	Support – already done

Ref No: 22/0893/PA	Proposal: Single Storey Rear Extension and Replacement Porch
Portfield Ward	191, Haven Road, Haverfordwest, Pembrokeshire, SA61 1DQ
Resolved	Support

Ref No: 22/0822/PA	Proposal: Removal of the existing cancer services Portakabins and pathology resource facility, construction of 2 no. single storey demountable structure for cancer services with associated infrastructure works, including the relocation of parking spaces and storage containers.
Prendergast Ward	Land Adjacent to Physiotherapy Entrance, Withybush General Hospital, Fishguard Road, Haverfordwest, SA61 2PZ
Resolved	Support

Ref No: 22/0858/PA	Proposal: Removal of condition 3 (Biodiversity) of planning permission 22/0549/PA (Installation of two rapid electric vehicle charging stations within the car park).
Merlins Bridge Ward	McDonald's, Caradocs Well Road, Merlins Bridge, Haverfordwest, SA61 1XJ
Resolved	Already approved

Ref No: 22/0867/PA	Proposal: Two lean-to extensions to laundry factory
Portfield Ward	Thompsons Pembrokeshire Laundry Ltd, 140, Haven Road, Haverfordwest, Pembrokeshire, SA61 1DP
Resolved	Already approved

Ref No: 22/0315/LB	Proposal: Installation of an Air Source Heat Pump
Castle Ward	9, Hill Street, Haverfordwest, Pembrokeshire, SA61 1QQ
Resolved	Support

Ref No: 22/0778/PA	Proposal: Extensions to rear and alterations to first floor creating a dormer window
Portfield Ward	181, Haven Road, Haverfordwest, Pembrokeshire, SA61 1DQ
Resolved	Support

Ref No: 22/0742/PA	Proposal: Erection of Rear Boundary Fence & Access Gate (Relocation)
Priory Ward	32, Yeoman Avenue, Haverfordwest, Pembrokeshire, SA61 1FD
Notification of Planning Decision	Conditionally Approved 21 November 2022

Ref No: 22/0731/PA	Proposal: Alterations, remodelling and single storey extension to existing dwelling.
Priory Ward	3, Cleddau Avenue, Haverfordwest, Pembrokeshire, SA61 1TX
Notification of Planning Decision	Conditionally Approved 28 November 2022

Ref No: 22/0627/PA	Proposal: Garage / workshop extension Small study / en-suite extension
Garth Ward	17, City Road, Haverfordwest, PEMBROKESHIRE, SA61 2ST
Notification of Planning Decision	Conditionally Approved 21 October 2022

Ref No: 22/0580/TF	Proposal: Tree Felling
Garth Ward	5, Slade Gardens, Haverfordwest, Pembrokeshire, SA61 2JR
Notification of Planning Decision	Refused 07 October 2022

Ref No: 22/0598/PA	Proposal: Wildlife Garden and associated development
Prendergast Ward	Withybush General Hospital, Accident and Emergency Department, Fishguard Road, Haverfordwest, SA61 2PZ
Notification of Planning Decision	Conditionally Approved 25 October 2022

Ref No: 22/0181/PA	Proposal: Replacement roof
Portfield Ward	Haverfordwest County Court, Penffynnon, Hawthorn Rise, Haverfordwest, Pembrokeshire, SA61 2AZ
Notification of Planning Decision	Withdrawn 20 December 2022

2306 Committee Minutes

The following minutes were submitted:

a) Minutes of the hybrid meeting of the Management, Estates and Strategy Committee held on Tuesday 6 December 2022 at 6pm in the Old Wool Market

Present	Cllr P Johnson	MES Committee Chairman
	Cllr A Buckfield	Chairman of Council / Mayor - Ex-officio
	Cllr R Evans	
	Cllr T Moses	
	Cllr S Pearce	
	Cllr G Roberts	MES Committee Vice Chairman
	Cllr B Simister	
	J Raymond	Town Clerk
A Manning	Administration Officer	
Observer	Cllr A Brooker	arrived at 6.55pm
	Cllr H Lewis	
	Cllr M Lewis	
	Cllr J Owens	
	Cllr J Twigg	
Apologies	Cllr R Blacklaw-Jones	
	Cllr A Griffiths	

Declarations of interest from Members

<i>Agenda Item</i>	<i>Member</i>	<i>Interest</i>	<i>Nature of interest</i>
No declarations made			

Updates on the minutes of the last meeting

No updates.

2022-2023 Action Plans

Cemeteries: Action plans to be updated.

Christmas Lights sub-committee: Mayor wished to record thanks for this year's Christmas lights display and switch-on event to the Christmas Lights Sub-Committee, Town Council Staff and Riverside Shopping Centre.

Community Garden: Planters are to be constructed and installed at any time. The Contractor will be installing the base for the polytunnel in late January 2023. There is a need for more materials on site so quotations will be sourced. The spend to date sheet shows the purchase of a compost

toilet, however not on site so the Town Clerk will investigate where this item is. We need to look at applying for the next release of funding, which will require a supporting report of the work to date. All voted in favour of the proposal for a budget of £700 for an artist led session to engage members of the community, potentially the youth, to create some signage.

A Volunteers Policy needs to be considered by the Personnel, Policy and Finance Committee at the earliest opportunity, once further information has been sourced from PAVS.

Quotations are to be sourced for the installation of electricity and water supplies to the site, to be housed in a locked cabinet.

Priory Saltings: No updates.

Sports Pavilion: Confirmed that there is signage above radiators to not switch off or adjust settings.

Resolved

Community Garden – Budget of £700 approved for an artist led session to create some signage for the site

Draft 2023-2024 Action Plans

Events: An overview was given of the draft action plan. The plan does not include civic events.

Cllr A Brooker arrived at 6.55pm

Youth Involvement: The draft action plan has previously been considered.

Cemeteries: The draft action plan will be updated.

Community Garden: To be drafted to include the lease agreement charge for the site. A group must be set up by 31 March 2023 as per the terms of the grant award.

Biodiversity Report

Resolved

Biodiversity Report 2022 was accepted

Sheriffs Association Annual General Meeting 2024

National Association of City and Town Sheriffs of England and Wales (NACTSEW) invited the Sheriff to consider the hosting of their AGM in September 2024. It was felt that a meeting should be organised with the Chairman of the NACTSEW and our representatives – Councillor's Buckfield, H Lewis, M Lewis and the Town Clerk. It was felt that the public should be engaged so they can be informed about the tradition and their importance. The AGM is usually a weekend which it was felt would attract visitors and spending in the town. Organisation of the weekend will need to be considered in the 2023-2024 financial year and hence a budget will be required to secure bookings with a deposit.

Resolved

To consider the inclusion £1,500 in the 2023-2024 budget towards the hosting of the NACTSEW AGM in September 2024

Maintenance of the website and social media

It was felt that a 'Meet Your Councillor' post may be engaging on our social media platforms. It was proposed that a working group is set up to consider the website and social media, to consist of – Councillor's Buckfield, Evans, Pearce and Twigg.

Resolved

Website and Social Media Working Group is set up with the above Members to consider the needs from these platforms

Keep Warm Keep Well Campaign

All were grateful for the offer of financial support to be included in the campaign. However, due to the lack of suitable premises and capacity, we are unable to support the campaign.

Resolved

Lack of suitable premises and capacity means that we are unable to support the campaign

Items for next agenda

- Engagement Working Group

Mayor Councillor A Buckfield wish to record his thanks to the Council's Staff Members – Groundmen, Administration Staff and Town Clerk – for their work. He also wished all a Happy Christmas and New Year. Thanks were given to the Chair.

With no further business to consider, the meeting was closed at 7.44pm.

b) Minutes of the hybrid meeting of the Management, Estates and Strategy Committee held on Tuesday 17 January 2023 at 6pm in the Old Wool Market

Present	Cllr P Johnson Cllr A Buckfield Cllr R Evans Cllr A Griffiths Cllr G Roberts J Raymond	MES Committee Chairman Chairman of Council / Mayor - Ex-officio MES Committee Vice Chairman Town Clerk
Observer	Cllr J Twigg	
Apologies	Cllr R Blacklaw-Jones Cllr T Moses Cllr S Pearce Cllr B Simister	

Chairman gave condolences to the Town Clerk on the loss of her Father, Mr W Raymond and to the family. Town Clerk was welcomed back.

Declarations of interest from Members

<i>Agenda Item</i>	<i>Member</i>	<i>Interest</i>	<i>Nature of interest</i>
No declarations made			

Updates on the minutes of the last meeting

No updates.

2022-2023 Action Plans**Cemeteries:**

St Martins: The structural survey of the boundary wall was accepted. A tender document is to be issued for the works which will need to be completed in the 2023-2024 financial year. As it is an anniversary year for Glanleddau Dancers, they are looking to make repairs to a grave which has no surviving owner. It was agreed that permission is granted for the repairs to be carried out by H R Havard and Son in line with our policy and safety requirements, with all relevant costs met by Glanleddau Dancers.

Lower Prendergast: The third and final phase of repairs to the boundary wall will need to be completed in the 2023-2024 financial year, when the weather is more acceptable to complete the works.

Upper Prendergast: The front railings will need to be considered within the 2023-2024 action plan, along with the access gates.

Christmas Lights sub-committee: The festive display went well and it was well received. The switch on event was very well supported, with the additional Christmas tree on Riverside Shopping being well received. Our thanks to the Pembrokeshire County Council Maintenance Team, Riverside Shopping and Haverfordwest Chamber of Commerce for their support this year.

Community Garden: The construction of the planters is progressing. A Volunteers Policy needs to be adopted by Council as soon as possible. Consider obtaining a water supply from the site neighbouring business, along with solar lighting. All voted in favour to accept the quotation for hand tools of £76.62 including VAT. All voted in favour to approve the spend of £621.90 on further small tools. All voted in favour to provide a budget of £10,000 for the purchase of top soil, crushed stone and granite chippings, to include transport costs. Pembrokeshire County Council is to be asked for advice on access to site for top soil and other goods.

Priory Saltings: No updates.

Sports Pavilion: There was a water leak in the property during the icy spell in December. The leak was fixed but had caused damage to the ceiling and kitchen units. The insurer is dealing with the claim.

Cllr Twigg left at 7.02pm

Picton Centre: There was a water leak during the icy spell, with damage being caused to our property. The insurers are making the necessary repairs to the building. A full electrical check has been completed.

All voted in favour for a letter of thanks to be sent to all Staff Members during the unprecedented times of new appointments, Christmas period and absence of the Town Clerk, who was thanked for making herself available to provide remote direction.

Resolved

Structural Survey on the boundary wall at St Martins Cemetery was accepted

Resolved

**Haverfordwest Community Garden:
Small Tools purchased at a cost of £76.62 including VAT were approved**

Small Tools to be purchased at a cost of £621.90 were approved

Budget of £400.00 for membrane and fixtures was approved

Budget of £10,000.00 for the purchase of top soil, crushed stone and granite chippings to include transport costs was approved, within the remit of the National Lottery Heritage Fund grant award

Letter of thanks to all Staff Members in recognition of their endeavours during unprecedented times

2023-2024 Action Plans

The Youth Involvement action plan is to be revised and circulated. It was suggested that a lantern parade for the all the school children is added to the Christmas lights switch on event and should be incorporated in to the Christmas Lights action plan. All other action plans are to be drafted and uploaded to the Council shared file.

Maintenance of the website and social media

No meeting has taken place yet.

Haverfoodfest request for storage space

The Haverfoodfest Committee have requested storage space in our container sited at Bridge Meadow. All were in favour that we do not have capacity to facilitate storage in our container, however the Bridge Meadow Trust would consider a request to site a container owned by Haverfoodfest on their land.

Resolved

Haverfoodfest Committee are advised that we have no capacity to facility the storage of their items and that the Bridge Meadow Trust would consider a request to site a container owned by them on their land

Celebrations for The Coronation of His Majesty The King

The planning for any celebratory event for the town needs to start now with the date of the coronation being 6 May 2023. All were in agreement to give the Mayor Councillor Buckfield permission to commence preliminary planning for the event.

Resolved

Mayor Councillor Buckfield is to commence preliminary planning for a town celebratory event for The Coronation of His Majesty The King

Items for next agenda

No items for next agenda.

Members of the Committee wished to record their gratitude and well wishes to A Manning, Administration Officer.

With no further business to consider, the meeting was at 7.51pm.

Councillor H Lewis and Councillor M Lewis arrived at 6.22pm (full council meeting 23 January 2023).

c) Minutes of the hybrid meeting of the Personnel, Policy and Finance Committee held on Thursday 8 December 2022 at 6pm in the Old Wool Market

Present	Cllr M Lewis Cllr A Buckfield Cllr H Lewis Cllr J Owens Cllr J Twigg Cllr J Brady Cllr J Hackett Cllr K Jones M James	PPF Committee Chairman Chairman of Council / Mayor - Ex-officio PPF Committee Vice Chairman Admin Officer
Observer	Cllr P Johnson	
Apologies	Cllr A Brooker J Raymond	HTC Town Clerk

Declarations of interest from Members

Agenda Item	Member	Interest	Nature of interest
Update on the previous minutes – Service Level Agreements	Cllr J Twigg	Personal	Council appointed member on the committee
i. Portfield Recreation Committee	Cllr A Buckfield	Personal	Council appointed member on the committee

Agenda Item	Member	Interest	Nature of interest
Financial Support	Cllr J Twigg	Prejudicial	Councillor is a member of Pembrokeshire Vikings

Update of the previous meeting

There was a discussion about Service Level Agreements.

Accounts to 31 October 2022

A list of questions was compiled for the attention of the Clerk.

Draft 2023-2024 Budget

Work on the draft budget is ongoing.

Policies and Procedures

i. Complaints Policy

ii. Social Media Policy

Social Media Policy to be considered by the task and finish group.

Resolved

Complaints Policy and Social Media Policy are adopted

Financial Support

i. Cylch Ti A Fi Hwlfordd

The application requests financial support of £448.98 towards attracting new families and increase interest in the playgroup. All voted in favour to award £448.98 under the Local Government Act 2000, S2.

ii. Haverhub CIC

The application requests financial support of £3000 towards the purchase of the derelict Quayside Warehouse behind Haverhub building.

All voted in favour to award £3,000 under the Local Government (Miscellaneous Provisions) Act 1976, S19 on the condition of the confirmation received from Pembrokeshire County councils' agreement to award funding. HTC to email specific request and state this needs to be resolved by the end of financial year.

iii. Pembrokeshire Vikings

The application requests financial support of £3,000 to set up a coffee trailer that will visit rugby clubs on match days and act as a drop in hub. All voted against giving any financial support due to no specific benefit to Haverfordwest. HTC to respond with reasons of not meeting criteria.

Resolved

Cylch Ti a Fi is awarded a donation of £448.98

Haverhub CIC is awarded a donation of £3,000 subject to condition outlined above

Pembrokeshire Vikings are not awarded a donation

Staffing Matters

No recommendations made

Items for next agenda

No items requested

The meeting closed at 7.08pm.

d) Minutes of the hybrid meeting of the Personnel, Policy and Finance Committee held on Thursday 10 November 2022 at 6pm in the Old Wool Market

Present	Cllr J Twigg Cllr A Buckfield Cllr J Owens Cllr J Brady Cllr J Hackett J Raymond M James	PPF Committee Vice Chairman – Acting Chairman Chairman of Council / Mayor - Ex-officio Town Clerk Administration Officer
Observer	Cllr P Johnson	
Apologies	Cllr A Brooker Cllr H Lewis Cllr M Lewis Cllr K Jones	PPF Committee Chairman

One minute silence was held in memory of Mr W Raymond, Father of the Town Clerk. Town Clerk was welcomed back.

Declarations of interest from Members

<i>Agenda Item</i>	<i>Member</i>	<i>Interest</i>	<i>Nature of interest</i>
No declarations made			

Update of the previous meeting

The responses to queries raised on the accounts were circulated by email by the Administration Officer.

Accounts to 30 November 2022

Resolved

Accounts to 30 November 2022 were accepted

Draft 2023-2024 Budget

Pembrokeshire County Council have granted an extension for the submission of the precept for the 2023-2024 financial year. An extraordinary meeting of Council will be held to consider the 2023-2024 budget and precept, with the date to be agreed in due course.

Cllr J Brady arrived at 6.11pm

The following draft action plans are to be completed and uploaded to the shared folder: Cemeteries; Youth Involvement; Priory Saltings; Events; Civic Events; Twinning.

The budget headings with proposed amounts provided by the Committee Chair were considered; it was felt that action plans would be required to support them.

Updates on the Sports Pavilion and Picton Centre were given following the recent damage caused due to the extremely frosty weather conditions.

Cllr J Brady left at 7.17pm

Financial Support

i. Lifepoint Church Pembrokeshire

The application requests financial support of £500.00 towards Christmas 2022 food hampers and an event for families in need. Due to the late submission of the application, the event had since been held and downscaled in line with the available funds held. The applicant advised that they would consider making an application for future events. All voted in favour to make no donation as the event had been held.

ii. Wales Air Ambulance – Welsh Air Ambulance Charitable Trust

The application requests financial support of £500.00 towards the delivery of lifesaving advanced medical care on standby 24/7, 365 days a year. All voted in favour to award £500.00 under the Local Government Act 2000 Section 2.

Resolved

Lifepoint Church Pembrokeshire are not awarded a donation

Wales Air Ambulance – Welsh Air Ambulance Charitable Trust is awarded a donation of £500.00

Haverfoodfest request for storage space

The request is within the remit of the Management, Estates and Strategy Committee and it will be considered at the next meeting.

For agenda item Staffing Matters all voted in favour of exercising the PUBLIC BODIES ADMISSION TO MEETINGS) ACT 1960

Resolved

That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted the Press and Public be excluded from the meeting

Staffing Matters

Mayor wished to record his respect and thanks to the Staff during the absence of the Town Clerk and to the Town Clerk for being contactable for direction throughout. Councillor Johnson, Committee Chairman, was commended for his advice and support given to the Staff. Thanks were given to the Mayor, Councillor Johnson and Councillor Pearce by the Town Clerk for supporting the Staff Members during her absence. Thanks were recorded to A Manning, Administration Officer, for her endeavours.

Resolved

Staffing Sub-Committee to consider a Policy for Special Leave of Absence

Items for next agenda

No items requested

The meeting closed at 8.05pm.

Resolved

The minutes of the Management, Estates and Strategy Committee meeting held on 6 December 2022 were accepted as a true record

The minutes of the Management, Estates and Strategy Committee meeting held on 17 January 2023 were accepted as a true record

Management, Estates and Strategy Committee – Community Garden – Simply Wood supply and construction of the raised beds additional costs of £525.00 were approved

The minutes of the Personnel, Policy and Finance Committee meeting held on 8 December 2022 were accepted as a true record, with the correction to include a declaration of interest from Councillor Twigg in relation to Financial Support – Pembrokeshire Vikings

The minutes of the Personnel, Policy and Finance Committee meeting held on 12 January 2023 were accepted as a true record

2307 Standing Orders

- a) **“I propose an amendment to Standing Orders 1b, 2b, 3b, to reduce the current term of office from two years to one year so that Officers only need to hold those positions for one year” – Motion from Councillor’s M Lewis, H Lewis, J Brady, J Owens, J Hackett, J Twigg**

It was agreed to have a secret ballot for the vote on this proposal. A recorded vote was requested.

Members in favour of a secret ballot: Councillor’s Brooker, Johnson, Buckfield, Evans, Moses, Roberts, Blacklaw-Jones, Pearce, Griffiths.

Members against a secret ballot: Councillor’s Jones, Hackett, Twigg, Owens, H Lewis, M Lewis.

Members abstaining: Councillor Simister.

Secret ballot to amend Standing Order 1b Term of Office of the Mayor to one year from the current two-year period – The majority were in favour to change the term of office for the Mayor to one year.

Secret ballot to amend Standing Order 2b Term of Office of the Deputy Mayor to one year from the current two-year period – The majority were in favour to change the term of office for the Deputy Mayor to one-year.

Secret ballot to amend Standing Order 3b Term of Office of the Sheriff to one year from the current two-year period – The majority were in favour to change the term of office for the Sheriff to one-year.

- b) **Committees and Sub-committees – consider the contribution from observers at meetings**

The vote was in favour of the proposal to include in Standing Orders that only those Members of the committee, sub-committee or task and finish group can speak unless observers have an agenda item listed.

Recorded vote

For: Councillor’s Buckfield, Griffiths, Evans, Moses, Roberts, Brooker, Hackett, Jones, Pearce, Johnson.

Against: Councillor’s Owens, Simister, Twigg, H Lewis, M Lewis.

Abstain: None.

Resolved

Standing Order 1b – Term of Office for the Mayor is one year

Standing Order 2b – Term of Office for the Deputy Mayor is one year

Standing Order 3b – Term of Office for the Sheriff is one year

Standing Orders to include “Only those Members of the committee, sub-Committee or task and finish group can speak unless observers have an agenda item listed”

Councillor Blacklaw-Jones left the meeting at 6.50pm.

Councillor’s H Lewis and M Lewis left the meeting at 7.11pm.

2308 Outside Bodies

a) Consider appointments

See updates.

b) Updates

Cleddau Reaches Project: No update.

Flagship Heritage Initiative: No update.

Garth Community: No longer continuing.

Haverfordwest Business Circle: No update.

Haverfordwest Pool Trust: No update.

Haverfordwest Racecourse (Public Park) Trust: No update.

Haverfordwest Skatepark Association: No update.

One Voice Wales Pembrokeshire Area Committee: Concerns about bullying in the sector, especially of Town Clerks. There is a working party to consider the high turnover of Town Clerks. Presentation received about youth involvement. All voted in favour to appoint Councillor Evans as the CWBR representative and to all youth groups.

Pembrokeshire County Council Working Better Together: This is an open forum so all Councillors can attend future meetings.

Portfield Recreation Committee: No update.

Sir John Perrot Trust: No update.

Haverfordwest Town Museum: The surrender of the lease agreement has been received. They are looking to relocate to a pop-up shop. A new trust is to be set up to manage the proposed heritage centre.

Councillor Owens left at 7.27pm and returned at 7.30pm.

Haverfordwest Town Team: Pembrokeshire County Council are looking at other options for the town team set up.

Haverfordwest Transition: No update.

Haverfordwest Twinning Association: Annual General Meeting is to be held on 9 February.

William Vawer Trust: At the last meeting, an update on the investment portfolio was given.

Haverfordwest Youth Forum: Councillor Jones was not appointed as they’re looking to keep things to a minimum at present. Once they are more established, more interaction can take place. The youth had produced drawings of the community garden which have been passed on to Councillor Moses. It was suggested that the youth may wish to visit the Old Wool Market in an informal setting. Extend an invitation for them to attend Mayor Making.

Councillor Jones and Councillor Evans left at 7.38pm.

Councillor Moses left at 7.39pm.

Resolved

Appointments and updates from Outside Bodies were accepted

2309 Accounts for payment

All voted in favour of approving the accounts for payment and acceptance of receipts for November and December 2022.

Resolved

November 2022 accounts totalling £45,863.38 including VAT were approved for payment and receipts totalling £336.70 excluding VAT were accepted

December 2022 accounts totalling £257,982.74 including VAT were approved for payment and receipts totalling £124,961.48 excluding VAT were accepted

2310 Old Wool Market

All voted in favour of exercising the PUBLIC BODIES ADMISSION TO MEETINGS) ACT 1960.

Resolved

That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted the Press and Public be excluded from the meeting

a) Initial Proposals from Acanthus Holden Architects

Old Wool Market Development Task and Finish Group are to critically review the initial plan proposals in line with the business need and engage with the Architect for the initial design; appointed Members are: Councillor’s Roberts, Griffiths, Evans and two additional spaces can be offered for agreement by email

b) Updates

The purchase of the Old Wool Market was completed on 16 December 2022.

2311 Staffing Matters

All voted in favour of exercising the PUBLIC BODIES ADMISSION TO MEETINGS) ACT 1960.

Resolved

That as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted the Press and Public be excluded from the meeting

2312 Items for next agenda

No items for next agenda.

With no further business to consider, the meeting ended at 7.20pm

Chairman of Council / Mayor

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Signed

Proper Officer / Town Clerk

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Signed

Date

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