

**MINUTES OF THE ANNUAL MEETING OF FULL COUNCIL HELD ON THURSDAY
16 MAY 2019 AT 7PM IN THE COUNCIL CHAMBER, PICTON HOUSE,
HAVERFORDWEST**

PRESENT: Cllr Mrs S Murray (Mayor)
Cllr R Blacklaw-Jones
Cllr A Buckfield
Cllr J Collier
Cllr AV Griffiths
Cllr S Hooper
Cllr D Jones
Cllr P Lewis JP
Cllr J Morgans
Cllr C Thomas
Cllr R Thomas JP

APOLOGIES: Cllr C Evans
Cllr J Dunckley
Cllr M Mathias
Mr M Cavanagh, PCC Link Officer
Mr Darren Thomas, PCC Link Officer
County Cllr D Bryan
County Cllr T Evans

The Town Clerk and Administration Officer were in attendance.
Mr David Lynch, Western Telegraph, was in attendance.

1723 ELECTION OF THE MAYOR (CHAIR)

It was proposed, seconded and all voted in favour that Cllr Mrs S Murray be elected as Mayor and Admiral of the Port of Haverfordwest for 2019/2020.

RESOLVED: Cllr Mrs S Murray is appointed Mayor of Haverfordwest and Admiral of the Port of Haverfordwest for the ensuing term of office

Cllr Mrs S Murray made her Declaration of Acceptance of Office as Town Mayor and Admiral of the Port of Haverfordwest

Cllr Mrs S Murray appointed Mr P Murray as her Consort

1724 DECLARATIONS OF INTEREST FROM MEMBERS

Declarations of interest from members will be taken as and when they arise.

1725 ELECTION OF THE TOWN SHERIFF

It was proposed, seconded and all voted in favour that Cllr C Thomas be elected as Sheriff for 2019/2020.

RESOLVED: Cllr C Thomas is appointed Sheriff of Haverfordwest for the ensuing term of office

Cllr C Thomas appointed Mrs A Thomas as Sheriff's Lady

1726 ELECTION OF DEPUTY MAYOR

It was proposed, seconded and the majority voted in favour that Cllr A Buckfield be elected as Deputy Mayor for 2019/2020.

RESOLVED: Cllr A Buckfield is appointed Deputy Mayor for the ensuing term of office

Cllr A Buckfield appointed Mrs G Buckfield as Deputy Mayor's Lady

1727 APPOINTMENT OF MAYOR'S CHAPLAIN

The Mayor, Cllr Mrs S Murray, had received a verbal acceptance from the new Priest-in-charge of Haverfordwest, Reverend Father Neil Hook at his recent licensing service. The Mayor appointed Revd Fr N Hook as her Chaplain.

RESOLVED: Reverend Father N Hook is appointed Mayor's Chaplain

1728 COUNCILLOR'S OATH

Councillors confirmed their commitment with the oath of office.

1729 MAYOR'S ADDRESS

The Mayor thanked Councillors for putting their faith in her for a further twelve months, and for their past support, confirming that their continued support was important to see projects through. She thanked the chairs of the committees, the Sheriff, the Deputy Mayor and the town council staff.

The Mayor felt the town council is leading the way in change, allowing time to consolidate new ideas as well as considering the impact on public spend. Haverfordwest is a town to be proud of, with the new library and gallery being the beginning of the regeneration of the town. There is a freshness within the council allowing for healthy debate, mostly without rancour. She acknowledged the time each person spends as a councillor, and that the support of local organisations and businesses is essential.

The Mayor finished by saying she was proud that the town is autism and dementia friendly, hoping councillors can support each and every resident in the town.

1730 APPOINTMENT OF SERGEANTS AT MACE AND SERGEANT AT ARMS

It was proposed, seconded and all voted in favour that Miss M Squelch and Mr D Williams are appointed Sergeants at Mace.

It was proposed, seconded and all voted in favour that Mrs P Hall is appointed Sergeant at Arms.

RESOLVED: Miss M Squelch and Mr D Williams were appointed Sergeants at Mace

Mrs P Hall was appointed Sergeant at Arms

1731 RE-ADOPT STANDING ORDERS AND FINANCIAL REGULATIONS

It was proposed, seconded and majority voted in favour that Council re-adopt Standing Orders and Financial Regulations.

RESOLVED: Standing Orders and Financial Regulations are re-adopted

1732 STANDING COMMITTEES

It was proposed, seconded and all voted in favour to appoint Councillors to the Management, Estates and Strategy (MES) Committee and Personnel, Policy and Finance (PPF) Committee as outlined below:

Elected Mayor Cllr Mrs Sue Murray – ex-officio on both committees,

Management, Estates and Strategy Committee (MES)

Cllr Deri Jones
Cllr Mike Mathias
Cllr Stella Hooper
Cllr Chris Evans
Cllr A Griffiths
Cllr Adrian Griffiths
Cllr Richard Blacklaw-Jones

Personnel, Policy and Finance Committee (PPF)

Cllr Alan Buckfield
Cllr Jenny Morgans
Cllr Peter Lewis JP
Cllr Chris Thomas
Cllr John Collier
Cllr J Dunckley
Cllr R Thomas JP

RESOLVED: Councillors are appointed to the Management, Estates and Strategy Committee and Personnel, Policy and Finance Committee as above

Chair of Management, Estates and Strategy Committee: Nominations were received for Cllr A V Griffiths and Cllr S Hooper. 4 votes were received for Cllr Griffiths and 7 votes were received for Cllr Hooper. Cllr Hooper was appointed as chair of the Management, Estates and Strategy Committee.

Chair of Personnel, Policy and Finance Committee: One nomination was received for Cllr J Morgans. All voted in favour to appoint Cllr Morgans as chair of the Personnel, Policy and Finance Committee.

RESOLVED: Cllr S Hooper be appointed Chair of Management, Estates and Strategy Committee

Cllr J Morgans be appointed Chair of Personnel, Policy and Finance Committee

Terms of Reference for Committees and Sub-Committees: It was proposed, seconded and all voted in favour to re-adopt the Terms of Reference for Committees and Sub-committees.

RESOLVED: **Terms of Reference for Committees and Sub-committees are re-adopted**

1733 DATES OF COUNCIL MEETINGS FOR 2019/2020

It was proposed, seconded and all voted in favour that the dates for the Council Meetings for 2018/2019 are accepted as per attached schedule.

RESOLVED: **Dates of Council Meetings for 2019/2020 be as listed in the attached schedule**

1734 PRESENTATION OF THE CITIZEN AWARD AND YOUNG LAUREL AWARD

No public nominations had been received for either the Citizen Award or the Young Laurel Award.

The Mayor wished to nominate Mr Roland Keevil for the Citizen Award for his 20 years-plus service to the town as manager of the Riverside Shopping Centre. He was due to retire later in the month and the Mayor felt this award would be a fitting tribute. Cllr Morgans seconded the proposal.

Cllr Lewis JP raised a point under Standing Order 15.8 that there should be a written report provided to Council before they proceed on such a matter. This was seconded by Cllr Thomas JP.

Cllr Thomas JP stated that no councillors can make a nomination for either award. The Mayor confirmed she was making the nomination as first citizen and a resident of the town, not as Mayor.

The motion for a written report was denied with 5 votes in favour and 6 votes against.

It was proposed, seconded and majority voted in favour that a Mayoral award be presented to Mr R Keevil instead of a Town Council award in recognition of his service to the town. No Citizen Award would be given in 2019.

The Mayor also wished to nominate Master Niall Folland for the Young Laurel Award as he has recently performed CPR on his stepfather suffering from a potential fatal cardiac arrest, ultimately saving his stepfather's life.

It was proposed, seconded and majority voted in favour that the same process as the Citizen Award be followed. No Young Laurel Award would be given in 2019.

The Mayor wanted to record her feelings that the Mayors Award was nothing in comparison to a Citizen or Young Laurel Award, and that a review of the nomination process be held.

RESOLVED: **No Citizen Award or Young Laurel Award would be made in 2019.**

Mr R Keevil and Master Niall Folland to be each presented with a Mayoral Award

1735 DATE OF NEXT MEETING

The next full council meeting will be held on Wednesday 19th June 2019.

There being no further business, the meeting ended at 7.37pm

Signed Mayor

Signed Town Clerk

Date

HAVERFORDWEST TOWN COUNCIL

DATES OF COUNCIL AND COMMITTEE MEETINGS 2019-2020

ANNUAL MEETING	Thursday 16 May 2019
MES Committee	Tuesday 4 June 2019
PPF Committee	Wednesday 5 June 2019
FULL COUNCIL MEETING	Wednesday 19 June 2019
PPF committee	Monday 1 July 2019
MES Committee	Tuesday 2 July 2019
FULL COUNCIL MEETING	Thursday 18 July 2019
NO MEETINGS	August 2019
MES Committee	Tuesday 3 September 2019
PPF Committee	Wednesday 4 September 2019
FULL COUNCIL MEETING	Wednesday 18 September 2019
MES Committee	Tuesday 8 October 2019
PPF Committee	Wednesday 9 October 2019
FULL COUNCIL MEETING	Wednesday 23 October 2019
MES Committee	Tuesday 5 November 2019
PPF Committee	Wednesday 6 November 2019
FULL COUNCIL MEETING	Wednesday 20 November 2019
MES Committee	Tuesday 3 December 2019
PPF Committee	Wednesday 4 December 2019
FULL COUNCIL MEETING	Wednesday 18 December 2019
MES Committee	Tuesday 7 January 2020
PPF Committee	Wednesday 8 January 2020
FULL COUNCIL MEETING	Wednesday 22 January 2020
MES Committee	Tuesday 4 February 2020
PPF Committee	Wednesday 5 February 2020
FULL COUNCIL MEETING	Wednesday 19 February 2020
MES Committee	Tuesday 3 March 2020
PPF Committee	Wednesday 4 March 2020
FULL COUNCIL MEETING	Wednesday 18 March 2020
MES Committee	Tuesday 7 April 2020
PPF Committee	Wednesday 8 April 2020
FULL COUNCIL MEETING	Wednesday 22 April 2020
ANNUAL MEETING/MAYOR-MAKING	Thursday 21 May 2020

All meetings (except Mayor-Making) are held in the Council Chamber and commence at 7pm, unless otherwise advised