

HAVERFORDWEST TOWN COUNCIL CYNGOR TREF HWLFFORDD

FORM OF TENDER

LOWER PRENDERGAST CEMETERY: REPAIRS TO RETAINING WALL



To be completed by the contractor/tenderer

Dear Town Clerk,

Having carefully examined the subject Invitation to Tender dated 13 March 2020 and the documents detailed therein:

We confirm that we have fully satisfied ourselves as to the nature of the requirements of the client.

We hereby offer to supply the goods and related services in accordance with your Invitation to Tender and include a completed Form of Tender and also Certificate of Tender.

In the event that our Tender is accepted we undertake to execute a formal contract with the client embodying all of the terms and conditions contained within this offer. Unless and until a formal agreement is executed, this Tender together with the written shall constitute a binding Contract between us.

We agree to abide by our Tender for a period of 90 days fixed from the lodgement date of tenders, and it shall be binding upon us at any time before expiration of that period.

We understand that you are not bound to accept the lowest or any Tender received, nor assign a reason for the rejection of any Tender. We accept that any costs incurred in Tender preparations are for our own account.

We understand that this shall be deemed to be our only and final offer, and unsolicited re-tenders shall not be considered.

We confirm that the person whose signature is appended to this Tender is a duly authorised signatory of our Company and has full and formal legal authority to sign this Tender on behalf of our Company.

We understand that if our Tender is accepted, we shall be reimbursed for the goods and services in accordance with the terms and conditions of the Contract to be executed between us.

By submission of a tender, the Tenderer warrants that:

(a) The prices in the tender have been arrived at independently, without consultation, communication, agreement or understanding for the purpose of restricting competition, as to any matter relating to such prices, with any other Tenderer or with any competitor.

(b) Unless otherwise required by law, the prices which have been quoted in the Tender have not knowingly been disclosed by the Tenderer, directly or indirectly, to any other Tenderer or competitor, nor will they be so disclosed.

(c) No attempt has been made or will be made by the Tenderer to induce any other person or firm to submit or not to submit a tender for the purpose of restricting competition.

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CERTIFICATE OF TENDER

We certify that this is a bona fide Tender, intended to be competitive, and that we have not fixed or adjusted the amount of the Tender in accordance with any other person, body or association.

Authorisation (tenderer)

Signed

Print Name

Position held

On behalf of (company)

Date

Company Name

Company address

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.....

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Postcode

Email address

Telephone number

HAVERFORDWEST TOWN COUNCIL CYNGOR TREF HWLFFORDD

FORM OF TENDER

In consideration of Haverfordwest Town Council granting me the tender to repair the retaining wall in Lower Prendergast cemetery, I tender the following amounts:

ITEM	DESCRIPTION	AREA m2	RATE m2	COST £
Prelims	PRELIMINARY work/ costs associated with site set up: Please arrange site visit with Cllr Chris Evans to view the site prior to tendering. Provide a method statement with your tender covering your proposals for safe access / site management and initial set up.			
P1	Arrange temporary closure/diversion o road traffic on by-pass with Pembrokeshire County Council Highways Dept to allow safe parking for access to deliver lockable storage unit / wc and site materials Contact Mr Richard Dixon Richard.dixon@pembrokeshire.gov.uk		item	
P2	WATER for works: There is no water supply available. Provide water storage containers or water tanks for all site- mixing of materials/ cleaning equipment etc.		item	
P3	Carefully remove vegetation Prepare walls by raking out loose and defective mortar joints. Avoid dislodging loose stones.	Allow provisional 115m2	rate m2	
P4	Allow dismantling scaffold and clear site on completion leaving in a clean and tidy condition.		item	
WORK ITEMS				
Item 1	Collect and raise loose stones onto scaffold in areas where repairs to the wall facing are required.	allow 15m2 provisional	item	
Item 2	Local Repairs: Repair and reinstate missing masonry in holes and gaps in the facing leaf. Tenderers should arrange visit to inspect the wall and check/ estimate of the area needed to rebuild and increase amount shown here if this exceeds the provisional allowance	allow 10m2	rate m2	

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ITEM	DESCRIPTION	AREA m2	RATE m2	COST £
Item 3	Undertake spot repairs and pointing to upper wall areas.	allow 45m2	rate m2	
Item 4	In fallen parts of wall, reinstate individual missing stones and stabilise / pin up stonework/ fill wide joints with pinning stones in 1:1:6 cement; lime; sand - Mix 1		item	
<p>Note regarding mortar mixes: 3 different mixes are to be used in the phase 2 wall restoration to match phase 1</p> <p>MIX 1 1:1:6 cement, lime, sand To be used to rebuild and reinstate areas of fallen stonework in the wall</p> <p>MIX 2 3:1 sand to hydraulic lime nhl 3.5 To be used to repoint the facework in</p> <p>MIX 3 6:1 lime stone aggregate: cement (stone aggregate size 10mm to dust) To be used to form the wall coping</p> <p>All cement, sand and lime mortar mixes must be gauged to ensure evenness of colour</p>				
Item 5	Repoint open joints in Mix 2 i.e.: 3: 1 sand; hydraulic lime (NHL 3.5) mortar mix. Pointing to have brushed finish to expose aggregate surface held 5mm back from the face – quality of finish to match phase 1	allow 80m2	rate m2	
Item 6	Form new wall coping in profile to match phase 1: reinstate individual missing stones along top rebuild to follow ground level and stabilise with new coping in MIX 3 i.e.: 6:1 lime stone aggregate / cement (stone size 10mm to dust)			
Item 7	Form 150mm x 150mm square drainage holes at @3.0m horizontal centres along the base of the wall, having @ 200mm length of upvc pipe recessed @50mm from face fitted inside the opening to facilitate drainage.	allow 14 no.	_____each	
Item 8	Allow dismantling scaffold and clear site on completion leaving in a clean and tidy condition.		item	
TOTAL				£

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Tender prices are to be held fixed for the term of the Contract.

Authorisation (tenderer)

Signed

Print Name

Position held

On behalf of (company)

Date